

FINANCE COMMITTEE MEETING
NOVEMBER 22nd, 2016
Chairman Jaclyn Hotard
Vice-Chairman Lennix Madere

Members: Larry Sorapuru, Jr. Jaclyn Hotard, Kurt Becnel, Julia Remondet, Lennix Madere, Marvin Perrilloux, Michael Wright, Larry Snyder, Raj Pannu

PRESENT: Larry Sorapuru, Jr., Jaclyn Hotard, Kurt Becnel, Julia Remondet, Lennix Madere, Michael Wright, Marvin Perrilloux, Larry Snyder, Raj Pannu

ABSENT: None

PUBLIC COMMENT - AGENDA ITEMS ONLY (2 minutes per citizen)

There was no public comment at this time.

BID OPENING REPORT/AWARDS:

Jean Stewart - Authorization to solicit bids for Removal & Replacement of Concrete Sidewalks, Driveways and Street Sections for 2017

Jean Stewart stated, "This is an annual bid and Administration recommends approval."

MOTION: Councilwoman Pannu moved and Councilman Snyder seconded the motion to grant administration authorization to solicit bids for Removal & Replacement of Concrete Sidewalks, Driveways and Street Sections for 2017. The motion passed unanimously.

Jean Stewart - Authorization to solicit bids for Asphalt Road Improvements for 2017

Jean Stewart stated, "This is also an annual bid and Administration recommends approval."

MOTION: Councilman Madere moved and Councilman Perrilloux seconded the motion to grant administration authorization to solicit bids for Asphalt Road Improvements for 2017. The motion passed unanimously.

Jean Stewart - Authorization to solicit bids for Pumps and Related Materials for 2017

Jean Stewart stated, "Again, this is an annual bid and Administration recommends approval."

MOTION: Councilwoman Remondet moved and Councilman Madere seconded the motion to grant administration authorization to solicit bids for Pumps and Related Materials for 2017. The motion passed unanimously.

Jean Stewart - Authorization to advertise a Request for Proposals (RFP) for Dental Insurance Coverage for the Office of Fire Services

Jean Stewart stated, "The current dental insurance coverage expires at the end of February and Administration recommends approval."

MOTION: Councilman Wright moved and Councilwoman Remondet seconded the motion to grant administration authorization to advertise a Request for Proposals (RFP) for Dental Insurance Coverage for the Office of Fire Services. The motion passed unanimously.

Jean Stewart - Authorization to advertise a Request for Proposals (RFP) for Medical Insurance Coverage for the Office of Fire Services

Jean Stewart stated, "The current medical insurance coverage also expires at the end of February and Administration recommends approval."

MOTION: Councilwoman Pannu moved and Councilman Becnel seconded the motion to grant administration authorization to advertise a Request for Proposals (RFP) for Medical Insurance Coverage for the Office of Fire Services. The motion passed unanimously.

Blake Fogleman/Rob Delaune - Authorization to enter into an agreement with CDM Smith, Inc. for engineering services for the Lions/LaPlace Reverse Osmosis (RO) Piloting Project

Rob Delaune stated, "CDM Smith, Inc. of New Orleans was selected from the A/E pool to complete a Membrane Filtration Piloting Project for use of the Mississippi River as the source for potable water for LaPlace. This is a Louisiana Department of Health (LDH) requirement for implementation of the parish's comprehensive plan for potable water. The contract is for a not to exceed amount of \$235,000 and will be funded through the 2015 Bond Issue. The project is anticipated to be completed in twelve (12) months. The draft contract has been approved by Legal Counsel and reviewed by the Parish Engineer. Administration recommends approval."

MOTION: Councilman Wright moved and Councilwoman Remondet seconded the motion to TABLE the agreement with CDM Smith, Inc. for engineering services for the Lions/LaPlace Reverse Osmosis (RO) Piloting Project. The motion passed with 7 yeas, 1 abstaining (Wright) and 1 against (Remondet).

Blake Fogleman/Rob Delaune - Authorization to enter into an agreement with Environmental Engineering Services, Inc. (EES) for engineering services for the Pleasure Bend Water Treatment Facility

Rob Delaune stated, "EES of LaPlace was selected from the A/E pool for design of a new water treatment system for Pleasure Bend. This is a much needed project and the design agreement is for an amount of \$88,998. The construction cost is approximately \$550,000 for a total project cost of approximately \$640,000. This project will be partially funded through the 2015 Bond Issue and a 2016 Community Water Enrichment Fund (CWEF) grant in the amount of a \$125,240. The new system is needed to allow the Utilities Department to control water treatment and ensure that required water quality parameters are satisfied. Currently, drinking water for Pleasure Bend is purchased from St. James Parish. In addition to being excessively priced compared with revenues collected, it is not meeting all required water quality standards. This draft contract has been approved by Legal Counsel and reviewed by the Parish Engineer. Administration recommends approval."

MOTION: Councilwoman Remondet moved and Councilman Becnel seconded the motion to grant administration authorization to enter into an agreement with Environmental Engineering Services, Inc. (EES) for engineering services for the Pleasure Bend Water Treatment Facility. The motion passed unanimously.

Blake Fogleman/Rob Delaune - Authorization to enter into an agreement with Professional Engineering Consultants, Inc. (PEC) for engineering services for the LaPlace Main Lift Station (Parish Building)

Blake Fogleman stated, "PEC of Baton Rouge was also selected from the A/E pool

for rehabilitation of the Main LaPlace Waste Water Lift Station behind the Percy Hebert Building. This design agreement is for \$114,400. The construction cost is approximately \$1,000,000 resulting in a total project cost of \$1,114,400. The project is funded through a Lake Pontchartrain Basin Foundation grant in the amount of \$71,690.00 and the 2010 Bond Issue.

This rehabilitation project will include new and additional pumps at the lift station at the rear of the Percy Hebert Building and new controls which will increase capacity of the station to account for additional development and greatly reduce the sanitary sewer overflows in the surrounding area. This contract has been approved by Legal Counsel and reviewed by the Parish Engineer. Administration recommends approval."

MOTION: Councilman Wright moved and Councilman Perrilloux seconded the motion to grant administration authorization to enter into an agreement with Professional Engineering Consultants, Inc. (PEC) for engineering services for the LaPlace Main Lift Station (Parish Building). The motion passed unanimously.

Daron Cooper/Michael Tabb - Authorization to execute the Certificate of Substantial Completion with Veterans Construction, LLC for the Council Chamber Renovation Project

Daron Cooper stated, "This project has been deemed substantially complete by the Project Engineer and the Capital Projects Administrator with the exception of the punch list items in the Council booklet (replace metal trim on Council desk and podium, clean and buff corian counter top and replace moz panel and trim at Council desk). These items should be completed by the end of December. Administration recommends approval."

MOTION: Councilman Perrilloux moved and Councilman Snyder seconded the motion to grant administration authorization to execute the Certificate of Substantial Completion with Veterans Construction, LLC for the Council Chamber Renovation Project. The motion passed unanimously.

Daron Cooper/David Dupre - Authorization to execute Change Order No. 1 with Barriere Construction Company for Phase II of the Garyville Timbermill Trail

Daron Cooper stated, "This change order adds 60 calendar days to the construction contract time and increases the contract amount by \$27,017.50. This change was needed to replace unsuitable material along the railroad tracks and to extend drainage pipes beyond the original design plans. The majority of this project is funded through a Recreational Trails grant with the match funded through the Recreation budget. Administration recommends approval."

MOTION: Councilwoman Remondet moved and Councilman Sorapuru seconded the motion to grant administration authorization to execute Change Order No. 1 with Barriere Construction Company for Phase II of the Garyville Timbermill Trail. The motion passed unanimously.

Jobe Boucvalt - Authorization to enter into a Cooperative Endeavor Agreement (CEA) with St. James Parish, Town of Gramercy, Town of Lutcher, River Parishes Tourist Commission, and the Festival of Bonfires, Inc. to support and promote the bonfire festivities

Jobe Boucvalt stated, "This CEA is a requirement for St. John's participation in the Festival of the Bonfires. The document has been approved by Legal Counsel and Administration recommends approval."

MOTION: Councilman Becnel moved and Councilwoman Remondet seconded the motion to grant administration authorization to enter into a Cooperative Endeavor Agreement (CEA) with St. James Parish, Town of Gramercy, Town of Lutcher, River Parishes Tourist Commission, and the Festival of Bonfires, Inc. to support and promote the bonfire festivities. The motion passed unanimously.

Stacey Cador - Authorization to renew the Coroner's Medical/Professional Liability Insurance with Beazley USA Services, Inc.

Stacey Cador stated, *"This renewal with Beazley USA Services, Inc. through Riverlands Insurance Services, Inc. is at a total annual premium of \$18,272. This amount is \$421 over the expiring premium and is paid through the General Fund. Administration recommends approval."*

MOTION: Councilman Snyder moved and Councilman Sorapuru seconded the motion to grant administration authorization to renew the Coroner's Medical/Professional Liability Insurance with Beazley USA Services, Inc. The motion passed unanimously.

ADJOURNMENT:

MOTION: Councilman Perrilloux moved and Councilman Madere seconded the motion to adjourn the finance meeting. The motion passed unanimously.