

FINANCE COMMITTEE MINUTES
December 08, 2009
Chairman Steve Lee
Vice-Chairman Charles Julien

Members: Hasten Lewis, Danny Millet, Charles Julien, Jaclyn Hotard, Darnel Usry, Ronnie Smith, Cheryl Millet, Dale Wolfe, Steve Lee

PRESENT: Danny Millet, Steve Lee, Cheryl Millet, Jaclyn Hotard, Haston Lewis, Darnel C. Usry, Ronnie Smith, Charles Julien

ABSENT: Dale Wolfe

BID OPENING REPORT/AWARDS:

Bid Openings - Chlorine; Culverts, corrugated metal pipe; fuel; Road Improvements - Asphalt; Booster Pump Stations-Dupont site; Labor/Service & Materials for HVAC repairs in conjunction with ARRA Weatherization Assistance Program; Labor/Service & Materials for installation of insulation to residential insulation in conjunction with ARRA Weatherization Assistance Program; Labor/Service & Materials for residential electrical repairs in conjunction with ARRA Weatherization Assistance Program

Brenda Labat, Director of Purchasing, stated, "I would like to advise all of these and then we just take them all under advisement rather than doing it individually since we have so many and it is our common practice to take everything under advisement."

Councilman Lee stated, "You have heard the administration's request. People we have a number of bid openings, probably seven or eight. The administration is asking right now that we handle all of these under one motion and we grant the administration the authority to take under advisement and report back to us in two weeks. That is the motion."

Brenda Labat stated, "The first bid was for Liquid Chlorine Cylinders & Sulfur Dioxide Cylinders. There were two bidders. DPC out of Reserve bid on the 2000# Chlorine - \$579.00, 150# Chlorine - \$84.00, 2000# Sulfur Dioxide - \$805.00. The second bid was from Altevia out of St. Gabriel and they bid \$725.00 on the 2000# Chlorine. Altevia only bid on that one item.

The next item is Plastic & Corrugated metal culverts. F&G Supply bid on the round plastic (PE) culverts - \$268.66, on the galvanized coated pipe - \$4,118.54 and on the round culverts - \$1,446.66. The second bidder was Coburns Supply on the round plastic (PE) culverts they bid \$263.92, on the galvanized coated pipe they bid \$4,973.13 and on the round culverts they bid \$74.39 per foot. I don't think that is an apple. I need to look into it after we take these under advisement.

The fuel bid the regular gasoline Siarc bid .10315 over rack price. Waguespack Oil bid .10 over rack price. On the low sulfur diesel (on road) Siarc's bid was .10315 and Waguespack Oil's bid was .10. On the High Sulfur diesel (off road) Siarc bid .10315 and Waguespack Oil bid .10.

The next bid is for the asphalt. Barriere Construction bid \$192,800.00

and Coastal Bridge bid \$192,600.00.

The bid we had was on weatherization materials and we had two bids. One was Home Depot and the other one was from Belmont Lumber & Supply Company. This contains thirty or forty different items. They will be awarded individually and I don't think you want me to read anything.

The booster pump station at the Dupont site, we had several vendors to request that we give an extension on the bid date so we have extended that bid date until December 22nd and an addendum has been sent out on that."

MOTION: Councilwoman Hotard moved and Councilman Millet seconded the motion to take all the bid openings under advisement that being for Chlorine; Culverts, corrugated metal pipe; fuel; Road Improvements - Asphalt. The motion passed with Councilman Wolfe absent.

Brenda Labat stated, "Janitorial-we broke this down into two packages one is for our LaPlace buildings and the other one is Edgard, Garyville and Reserve buildings. This is all costs per cleaning."

Councilman Lee stated, "It has been brought to my attention by Councilwoman Hotard we have a similar situation here where we have two different proposal openings but they involve quite a bit of detailed data which will need to be compiled and brought back to the council and advised as to what action needs to be taken. Rather than going through each one of these recognizing that some were proposed differently I think a spread sheet would be in order. So I would ask for a similar motion like we had on the bid openings that we handle the grass and the janitors the same way. That we allow the administration to take it under advisement and review it and to report back to this council with their findings two weeks from now."

MOTION: Councilwoman Hotard moved and Councilman Lewis seconded the motion to take the two proposals for grass cutting and janitorial services under advisement. The motion passes with Councilman Wolfe absent.

Brenda Labat stated, "I have three more proposals. These are the weatherization projects that we have. They did a proposal for electrical service and received data from A&K Bourgeois. They did a proposal for insulation service there were two proposals from Energy Insulators and New Limits Enterprises. They did a proposal for HVAC and received data from Ronald Parquet out of LaPlace. We would like to take these under advisement."

MOTION: Councilman Smith moved and Councilwoman Hotard seconded the motion to take the three proposals in connection to the weatherization projects under advisement. The motion passed with Councilman Wolfe absent.

Councilman Lee stated, "For the public, just to reiterate this is a little bit unusual but this happens at the end of the year when we have quite a few bids that require quite a bit of additional work by administration to put them in form that the council can make a decision on. The opening took place this afternoon. This is for the public to hear who has offered their services to the parish. The actual action on

and recommendations will be made at the next council meeting. So this is clarification for the general public. My council members of course are used to this."

Buddy Boe/Ronnie Smith - Authorization to renew the agreement and additional responsibilities for Guidry Associates in connection to the River Region Caucus state legislative lobbying services.

Buddy Boe, Acting Chief Administrative Assistant, stated, "Council it is the impression of this administration to recommend St. John's approval of the agreement agreed upon by the River Region Caucus which is comprised of four parishes St. John, St. James, St. Charles and Ascension to renew the agreement with Guidry Associates for state lobbying services for the River Region Caucus."

Councilman Smith stated, "At this time I would like to make a motion that not only do we extend this contract with Guidry Associates but also award them the contract that Adams & Reese holds now. I would like to give them, Guidry Associates, both contracts because I think it is just better to have one person that is lobbying for you than two separate entities. Also we are going to be able to get a reduced rate and also the Guidry Associates firm is actually from St. John Parish. I strongly believe in keeping our tax dollars at home."

MOTION: Councilman Smith moved and Councilwoman Hotard seconded the motion to incorporate also the federal lobbying duties along with his local and state lobbying responsibilities that are handled by Guidry Associates at this time. The motion passed with Councilman Wolfe absent.

Buddy Boe - Authorization to renew the agreement with Adams & Reese for lobbying, legislative and other governmental relations services with the federal government

The above mentioned item was removed from the agenda.

Buddy Boe - Authorization to enter into an agreement with Shread Kurykendal for engineering services in connection with the St. Peter's School area drainage basin in Reserve as part of the 2009 Bond Issue

Buddy Boe stated, "In April of 2009 the public approved the 29.5 million dollar bond issue. In that issue there was drainage work included to the tune of nine million dollars. In that list of projects that the voters approved one was the St. Peter's drainage basin improvement project. This contract with Shread Kurykendal would allow design work to begin so that we can move this project forward and begin construction some time in the middle of 2010. The value of the project the budget is 3.5 million dollars and this incorporates the area surrounding the St. Peter's school in Reserve to the east and the west. Several streets in each direction that are all chronically flood prone and they flooded today."

Councilwoman Millet stated, "I just have one comment. I have no problem awarding these services. I would just like that some of the subcontractors would be with local contractors here is that is a possibility."

MOTION: Councilman Millet moved and Councilman Smith seconded the motion to grant administration authorization to enter into an agreement with Shread Kurykendal for engineering services in connection with the St. Peter's School area drainage basin in Reserve as part of the 2009 Bond Issue. The motion passed with 7 yeas, 1 abstaining (Hotard) and 1 absent (Wolfe).

Buddy Boe - Authorization to enter into an agreement with Shread Kurykendal for engineering services in connection with the Old Riverlands area drainage basin in LaPlace as part of the 2009 Bond Issue

Buddy Boe stated, "Again the voters approved the 2009 Bond Issue in April, this was another one of the drainage projects that was included in the proposition that was actually voted on by the people was the Old Riverlands drainage improvements. The value of this project is roughly 1.4 million. That is the construction estimate and approval of this would allow us to start the design on this project and bring it closer to construction."

Councilman Smith stated, "At this time I would just like to tell the constituents in Old Riverlands that I know it has been forty years that you have been flooding. I told you when you put me back in office that I would fight to get this done and it is finally underway. I am sorry we had to go through this rain last night and possibly tonight before we got it done but be advised that it is underway."

Councilman Lee stated, "As part of my division my sentiments exactly. Very well put Mr. Smith."

Councilman Millet stated, "I would like to see, like Mrs. Cheryl said, some of the local people to get some of this contract if possible. We do have a local surveyor in town. I would like to see if they could maybe help out with this."

MOTION: Councilman Smith moved and Councilwoman Hotard seconded the motion (on Mr. Lee's behalf) to grant administration authorization to enter into an agreement with Shread Kurykendal for engineering services in connection with the Old Riverlands area drainage basin in LaPlace as part of the 2009 Bond Issue. The motion passed with 7 yeas, 1 abstaining (Hotard) and 1 absent (Wolfe).

Buddy Boe - Authorization to enter into an agreement with Professional Engineering Consultants for engineering services in connection with the Balsam Street drainage solution in LaPlace as part of the 2009 Bond Issue

Buddy Boe stated, "This project will be funded by the 2009 Bond Issue money that was available for drainage improvements. The Balsam Street area has been a chronic area for the last twenty to thirty years. The funding approved by the voters in April will allow us to finally solve the problem in that area. We are asking for authorization to allow PEC to begin their design work and get this project underway."

Councilwoman Hotard stated, "I just wanted to kind of reiterate some of what Ronnie said especially on Balsam Street. This is one of the older parts in LaPlace in the Milesville area, sometimes the residents there

feel like they do get overlooked because it is a smaller community but they are not overlooked and I am happy to see that this project is finally coming to fruition and give some resolve to some of the residents there."

MOTION: Councilwoman Hotard moved and Councilman Lewis seconded the motion to grant administration authorization to enter into an agreement with Professional Engineering Consultants for engineering services in connection with the Balsam Street drainage solution in LaPlace as part of the 2009 Bond Issue. The motion passed with Councilman Wolfe absent.

Councilman Lee stated, "Just one quick comment from the chair, we have dealt with four maybe five separate issues tonight all bond issues. Although voted on by the general public some months ago, I want to thank the administration for the way they delivered this particular bond issue. That being a laundry list of special projects. I think it shows that if you tell the people of your area or territory what they are voting for and you commit to it they will support you. That is what happened here. We have a number of drainage projects that will be taken care of because the people spoke. It is part of our bond issue. The money is dedicated. You can take it to the bank that it will be done. So I want to thank the administration for presenting it in that fashion. I think it worked. I recommend to future administrations and councils that we consider this same type of operation when we are going to the voters and asking for their approval."

Buddy Boe - Authorization to accept completion for the Woodland Bridge Replacement Project

Buddy Boe stated, "Mr. Lee I have to admit a mistake. We need to accept final acceptance for the Woodland Bridge Replacement Project. The bridge is complete, both directions are open. It is a great project. The engineer is on hand if anyone has any questions. Administration is asking for final acceptance on the Woodland Bridge Replacement Project."

Jeff Perilloux, Legal Counsel, stated, "Mr. Lee it is appropriate to accept administration's recommendation with regards to the acceptance of the project."

Councilwoman Millet stated, "I know this project has been one that has been a problem in that area and I am glad to see that the administration has taken the initiative to get this taken care of for the residents."

Councilwoman Usry stated, "I passed over the bridges today and the water was flowing through them it didn't have far to go before it stopped but I could see water flowing through. So thank you for getting it done in a timely fashion."

MOTION: Councilwoman Millet moved and Councilwoman Usry seconded the motion to grant administration authorization to accept final acceptance for the Woodland Bridge Replacement Project. The motion passed with Councilman Wolfe absent.

Any and all other financial concerns

There were no other financial concerns at this time.

Adjournment

MOTION: Councilwoman Millet moved and Councilwoman Usry seconded the motion to adjourn. The motion passed with Councilman Wolfe absent.