

**FINANCE COMMITTEE MINUTES**  
**August 26, 2008**  
**Chairman Ronnie Smith**  
**Vice-Chairman Jaclyn Hotard**

Members: Haston Lewis, Danny Millet, Charles Julien, Jaclyn Hotard, Darnel Usry, Ronnie Smith, Cheryl Millet, Dale Wolfe, Steve Lee

**PRESENT:** Cheryl Millet, Steve Lee, Haston Lewis, Ronnie Smith, Danny Millet, Charles Julien, Dale Wolfe

**ABSENT:** Jaclyn Hotard & Darnel Usry

**BID OPENING REPORT/AWARDS:**

**BID OPENING - Animal Shelter**

Paul Oncale, Director of Public Safety, stated, "We opened bids for the animal shelter this afternoon. This is the second round. We received five bids. The low bidder was Aegis Construction with a base bid of \$647,000.00. The second one was BEI at \$662,500.00, third Pete Vicari at \$686,000.00, fourth Catco at \$709,000.00 and fifth JaRoy Construction at \$910,449.00. Because we need to build this animal shelter we are asking for approval right now to award the bid to Aegis Construction in the amount of \$647,000.00 so that construction may start on the Animal Shelter."

**MOTION:** Councilman Lewis moved and Councilman Wolfe seconded the motion to award the bid for the Animal Shelter to Aegis Construction in the amount of \$647,000.00. The motion passed with Councilwomen Hotard and Usry absent.

**BID AWARD - Telecommunications**

Pat McTopy, CAO, stated, "As approved by the council, we opened bids recently on the telecommunications system that is going to bring our system up to state of the art and allow us to provide better services to the council and to the community. We opened bids and received two bids. One from Blackbox for \$158,000.00, the second bid was from RTC in the amount of \$225,000.00. The cost for the services will be allocated in the portion among the various funds that we have so all of the dollars are not going to come from one account where it is going to hit it with a substantial hit at one time. We expect that the payback and savings is going to take approximately two to two and a half years and a savings generated monthly and we recommend that an award be made to Blackbox in the amount of \$158,000.00."

Councilwoman Usry arrived at 6:19 PM

Councilman Lewis asked, "Pat I understand that if somebody calls the courthouse in Edgard they will be able to route the call over here too."

Pat McTopy stated, "Yes, it will allow expanded capabilities where people won't have to call Edgard and get told oh I am sorry you have to call the service center and then redial. We can transfer calls in-house

without having to redial several numbers to get the office that is needed."

**MOTION:** Councilman Millet moved and Councilman Lewis seconded the motion to award the bid for telecommunications to Blackbox in the amount of \$158,000.00. The motion passed with Councilwoman Hotard absent.

**BID AWARD - Electrical Maintenance Contract**

Pat McTopy, CAO, stated, "We recently opened bids for electrical service work. One of the reasons that we decided to advertise is that we have very strict insurance requirements. Anyone doing any work for the parish has to have comprehensive general liability, auto liability, workman's comp, the parish has to be named as an additional insurer and it is very cumbersome to get various businesses to comply with those requirements. So we got authorization to advertise. We received one bid from Riverbend Electrical, LLC. We recommend that we make an award to that company to do that work."

Councilwoman Millet asked, "Mr. McTopy do we have any amounts or anything on the bid?"

Pat McTopy stated, "Well what we did was make a generic bid form, Mr. Savoie helped us in preparing it. We put down a head top electrician, what that hourly rate would be. Then we had various categories of lesser grade of licensed electricians. Then we had assistants. We went all the way down to laborers and essentially the fees reflect a dollar value per hour and we start with the lowest laborer and go up to the electrician."

Councilwoman Millet stated, "I just don't have a copy of that. Can you make sure that I get that information?"

**MOTION:** Councilman Lee moved and Councilman Millet seconded the motion to award the bid for the electrical maintenance contract to Riverbend Electrical, LLC. The motion passed with Councilwoman Hotard absent.

**Pat McTopy - Authorization to advertise for bids on sewer pumps**

Pat McTopy stated, "Often during the course of the year we have needs to replace sewer pumps, particularly at the sewer lift stations where we have hundreds and hundreds of pumps throughout the parish. What we are asking is that we be authorized to advertise for a common supplier that will supply all of our pumping needs. He will be in a position to better stock those pumps and if we need them we can go and get them."

**MOTION:** Councilman Julien moved and Councilwoman Millet seconded the motion to authorize administration to advertise for bids on sewer pumps. The motion passed with Councilwoman Hotard absent.

**Any and all other financial concerns**

There were no other financial concerns at this time.

**Adjournment**

**MOTION:** Councilwoman Millet moved and Councilwoman Usry seconded the motion to adjourn. The motion passed with Councilwoman Hotard absent.