

FINANCE COMMITTEE MINUTES
APRIL 14th, 2015
Chairman Lennix Madere
Vice-Chairman Cheryl Millet

Members: Lucien Gauff, III, Jaclyn Hotard, Art Smith, Ranney Wilson, Lennix Madere, Marvin Perrilloux, Michael Wright, Larry Snyder, Cheryl Millet

PRESENT: Larry Snyder, Lucien Gauff, Art Smith, Lennix Madere, Cheryl Millet, Ranney Wilson, Marvin Perrilloux

ABSENT: Michael Wright and Jaclyn Hotard

BID OPENING REPORT/AWARDS:

Kia Price - Bid Opening - Foxwood Area Drainage Improvements

Kia Price stated, "Today at 3:00 PM the purchasing and procurement department opened bids for the Foxwood Drainage Project. The following bids were received:

<u>Contractor</u>	<u>Base Bid Amount</u>	<u>Alternate No. 1</u>
Hard Rock Const.	\$1,617,550.00	\$210,000.00
Pontchartrain Partners	\$1,153,769.00	\$ 19,374.00
BLD Services, LLC	\$1,635,390.00	\$258,000.00
La Contracting Ent.	\$1,503,818.11	\$279,565.00
Cycle Construction Co.	\$1,831,130.00	\$275,100.00

The administration requests that you take these under advisement."

MOTION: Councilman Perrilloux moved and Councilman Snyder seconded the motion to take the five bids for Foxwood Area Drainage Improvements under advisement. The motion passed with Councilwoman Hotard and Councilman Wright absent.

Kia Price - Bid Opening - St. John Recreational Improvements

Kia Price stated, "Also at 3:00 PM the purchasing and procurement department opened bids for the St. John Recreational Improvements and the following bids were received LA Contracting Enterprises, LLC from Thibodaux, LA base bid - \$2,324,921.50, alternate No. 1 - \$388,048.00 and alternate No. 2 - \$95,820.00. Charles Carter Construction Co., Inc. from Baton Rouge, LA base bid - \$2,363,357.00, alternate No. 1 - \$385,896.00, alternate No. 2 - \$119,984.00. The administration requests that you take these under advisement."

Councilwoman Millet asked, "Mrs. Price I am looking at this that says St. John Recreational Improvements. Is this all of the improvements to the parks or is this specific because it is kind of general so I want to make sure that this is everything."

Kia Price stated, "This is everything."

MOTION: Councilman Gauff moved and Councilwoman Millet seconded the motion to take the 2 bids for St. John Recreational Improvements under advisement. The motion passed with Councilwoman Hotard and Councilman

Wright absent.

Kia Price - Bid Award - UV Light Disinfection Assembly at Lions Water Treatment Plant

Kia Price stated, "Based on the recommendation of the Parish Engineer, Administration recommends awarding the low bid for this project to Sealevel Construction, Inc. in the amount of \$559,600.00. This project is required by DHH and is funded through an LDHH loan and funds from the Water Distribution System."

MOTION: Councilman Wilson moved and Councilman Gauff seconded the motion to award the bid for UV Light Disinfection Assembly at Lions Water Treatment Plant to Sealevel Construction, Inc. in the amount of \$559,600.00. The motion passed with Councilwoman Hotard and Councilman Wright absent.

Larry Snyder - Clarification of start date for new Recreation Enrollment fees

Councilman Snyder stated, "The explanation here says that the next sport is going to be biddy basketball. Is that this year?"

Mike Coburn stated, "This year."

Councilman Snyder asked, "What did we just finish playing?"

Mike Coburn stated, "We just finished playing basketball. We are just starting baseball."

Councilman Snyder asked, "How many people do we have registered?"

Kerry Watkins stated, "Right now we have about 115 kids that have signed up that's boys for baseball and girls softball we have about 42."

Councilman Snyder stated, "That is really good and that was my concern and I think you and I agreed that we talked about the next sport starting with the enrollment fees. Just for the public we tried to get it but we were a little late in getting this done so therefore we are going on to the next sport that our recreation will be sponsoring which is biddy basketball. Many people have paid already for the baseball talking to the director so we will just wait and hopefully keep our program going in the right direction."

Angelic Keller - Code Enforcement Officer Contract

Angelic Keller stated, "Administration requests authorization to execute a one (1) year contract with Lewis Grady for 29 hours per week at \$25.32 per hour or \$2937.21 per month; This amount reflects a

proposed salary increase of 5% as approved by the Council in the pay plan for Code Enforcement Officers."

MOTION: Councilwoman Millet moved and Councilman Gauff seconded the motion to execute a one year contract with Lewis Grady for Code Enforcement Officer. The motion passed with Councilwoman Hotard and Councilman Wright absent.

Michael Coburn/Jobe' Boucvalt - Authorization to amend the contract for Disaster Debris Monitoring Service by and between St. John the Baptist Parish and Leidos, to reflect an agreement with Tetra Teche, due to a name change and also extend this contract for one year

Michael Coburn stated, *"The BDR Division of Leidos was acquired by Tetra Teche in August of 2014, as reflected by the letter in the Council booklet. This amendment reflects the name change and extends the disaster debris monitoring services contract for one year. This takes us through hurricane season, but is only activated if necessary. The new termination date is June 25, 2016. Administration recommends approval."*

MOTION: Councilwoman Millet moved and Councilman Perrilloux seconded the motion to grant administration authorization to amend the contract for Disaster Debris Monitoring Service by and between St. John the Baptist Parish and Leidos, to reflect an agreement with Tetra Teche, due to a name change and also extend this contract for one year. The motion passed with Councilwoman Hotard and Councilman Wright absent.

Michael Coburn - Authorization to renew flood insurance on parish facilities at Woodland Drive, Airport Road, Ruddock Well, and Belle Pointe

Michael Coburn stated, *"Administration recommends renewal of the flood insurance policy with Seattle Specialty Insurance Company through Riverlands Insurance Services, Inc. in the amount of \$77,983.00. This is an increase of \$11,744.00 over last year's premium and is related to the Homeowner Flood Insurance Affordability Act. The premium will be paid with funds from Utilities, Wastewater, and Roads & Bridges."*

MOTION: Councilwoman Millet moved and Councilman Snyder seconded the motion to grant administration authorization to renew the flood insurance on parish facilities at Woodland Drive, Airport Road, Ruddock Well, and Belle Pointe with Seattle Specialty Insurance Company through Riverlands Insurance Services, Inc. in the amount of \$77,983.00. The motion passed with 6 yeas, 1 abstaining (Millet) and 2 absent (Hotard & Wright).

Councilwoman Hotard arrived @ 6:00 PM.

Michael Coburn - Authorization to award property, casualty, liability insurance

Michael Coburn stated, "Administration recommends awarding insurance policies submitted by Riverlands Insurance Services, Inc., identified as Alternate #3, at a total annual premium of \$816,011. The expiring premium, including taxes and fees is \$817,435.65. Package: Renewal of the Package policy to Atlantic Specialty Insurance (One Beacon Group). The Package policy consists of commercial general liability, commercial automobile, excess liability (Umbrella), and public officials' liability coverage. The annual premium is \$488,661. Crime: Award of the Crime policy to Travelers Casualty and Surety Company of America for a premium amount of \$3,101. Inland Marine: Award of the Inland Marine policy with AGCS Marine Insurance Company (Allianz), premium amount is \$11,963. Inland Marine coverage includes contactors' equipment and data processing equipment. Commercial Property: Renewal of the Commercial Property policy to AmRisc. The annual premium is \$308,786."

MOTION: Councilwoman Hotard moved and Councilman Perrilloux seconded the motion to grant administration authorization to award property, casualty, and liability insurance to Riverlands Insurance Services, Inc. in the amount of \$816,011.00. The motion passed with 7 yeas, 1 abstaining (Millet) and 1 absent (Wright).

Michael Coburn - Authorization to enter into an agreement with Huey Stockstill, Inc. for the Garyville Timbermill Trail Phase I

Michael Coburn stated, "Based on the recommendation of the project engineer, David Dupree with Meyers Engineering, Administration recommends awarding the construction contract to Huey Stockstill, Inc. of Picayune, MS in the amount of \$102,993.00. This project is funded through a grant from the Louisiana Department of State Parks and Recreational Trails Program, with the 20% match included in the 2014 Bond Issue."

MOTION: Councilman Gauff moved and Councilwoman Millet seconded the motion to grant administration authorization to enter into an agreement with Huey Stockstill, Inc. for the Garyville Timbermill Trail Phase I in the amount of \$102,993.00. The motion passed with Councilman Wright absent.

Adjournment

MOTION: Councilwoman Millet moved and Councilman Snyder seconded the motion to adjourn. The motion passed with Councilman Wright absent.