

FINANCE COMMITTEE MINUTES
APRIL 28th, 2015
Chairman Lennix Madere
Vice-Chairman Cheryl Millet

Members: Lucien Gauff, III, Jaclyn Hotard, Art Smith, Ranney Wilson, Lennix Madere, Marvin Perrilloux, Michael Wright, Larry Snyder, Cheryl Millet

PRESENT: Larry Snyder, Lucien Gauff, Lennix Madere, Cheryl Millet, Ranney Wilson, Marvin Perrilloux, Michael Wright, Jaclyn Hotard

ABSENT: Art Smith

BID OPENING REPORT/AWARDS:

Kia Price - Bid Opening - 2015 Water Meter & Registers

Kia Price stated, "This afternoon we opened bids for the 2015 Water Meter & Registers. The following bids were received Baton Rouge Winwater Works from Baton Rouge, LA and HD Supply Waterworks from Baton Rouge, LA:

<u>Item</u>	<u>BR Winwater</u>	<u>HD Supply</u>
2' Flanged 3G Master Meter	\$900.00	No bid
5/8x3/4 BLMJ Meter W/3G DS Reg	\$225.00	No bid
5/8x3/4 Dialog Register USG	\$165.00	No bid
1 1/2" 3G Register only	\$205.00	No bid
1" 3G Dialog DS Register	\$182.00	No bid
1.5 Dialog DS 3G Reg old Style E	\$205.00	No bid
1" BLMJ Meter w/3G DS Register	\$300.00	No bid
2" 3G Octave Meter w/encoder	\$1,700.00	No bid
4" Octave Meter LCD w/encoder	\$2,490.00	No bid
Master Meter Fire Hydrant Meter 3"	\$740.00	\$1,011.36
2" lead free rpz cert backflow	\$500.00	\$423.22

The administration recommends that we take these under advisement."

MOTION: Councilman Perrilloux moved and Councilman Snyder seconded the motion to take the two bids for 2015 Water Meter & Registers under advisement. The motion passed with Councilman Smith absent.

Kia Price - Bid Opening - 2015 Granular Chlorine - Rebid

Kia Price stated, "This afternoon we also opened bids for the 2015 Granular Chlorine which was a re-bid. The following bids were received from Southern Chem Industries from Reserve, LA @ \$138.00 per drum and Univar-USA from Kent, WA @ \$162.00 per drum. The administration recommends we take these under advisement."

MOTION: Councilman Gauff moved and Councilman Snyder seconded the motion to take the two bids for 2015 Granular Chlorine - Rebid under advisement. The motion passed with Councilman Smith absent.

Kia Price - Bid Award - St. John Recreation Improvements

Kia Price stated, "As recommended by the project engineer with Meyer Engineers, LTD., a contract with LA Contracting Enterprises, LLC of Thibodaux, LA is recommended in the amount of \$2,324,921.50. This amount is for the base bid and will be funded by the 2014 Bond Issue. Administration recommends approval."

MOTION: Councilwoman Hotard moved and Councilman Gauff seconded the motion to award the bid for St. John Recreation Improvements to . The motion passed with Councilman Smith.

Kia Price - Bid Award - Foxwood Area Drainage Improvements

Kia Price stated, "As recommended by the project engineer with Shread-Kuyrkendall & Associates, Inc., a contract for the base bid and alternate No. 1 is recommended with LA Contracting Enterprises, LLC in the amount of \$1,783,383.11. Due to withdrawal of the lowest bid based on clerical and mathematical errors, the award is recommended to the second lowest bidder. This project is primarily funded through a Gustav-Ike Grant (CDBG) with the remainder funded by the 2009 Bond issue. Administration recommends approval."

MOTION: Councilman Perrilloux moved and Councilwoman Hotard seconded the motion to award the bid for Foxwood Area Drainage Improvements to LA Contracting Enterprises, LLC in the amount of \$1,783,383.11. The motion passed with Councilman Smith absent.

Kia Price - Authorization to enter into a contract for Maintenance, Repairs and Installation of Pumps

Kia Price stated, "Administration requests authorization to award contracts to AAB Electrical Industries, Inc. and Industrial Electric Coil, LLC for a three year period with an option to renew in one-year increments. The contract will be utilized on an "as needed" basis and Administration recommends approval."

MOTION: Councilman Perrilloux moved and Councilman Gauff seconded the motion to grant administration authorization to enter into a contract for Maintenance, Repairs and Installation of Pumps to AAB Electrical Industries, Inc. and Industrial Electric Coil, LLC for a three year period with an option to renew in one-year increments. The contract will be used on an "as needed" basis. The motion passed with 7 yeas, 1 against (Millet) and 1 absent (Smith).

Kia Price - Authorization to cancel Section 51 of the bid award for 2015 Warehouse Fitting with Baton Rouge Winwater Works

Kia Price stated, "Administration recommends cancellation of Section 51 of the award and re-bidding due to an incorrect pricing quote from the manufacturer."

MOTION: Councilman Gauff moved and Councilman Perrilloux seconded the motion to grant administration authorization to cancel Section 51 of the bid award for 2015 Warehouse Fitting with Baton Rouge Winwater Works and re-bid. The motion passed with Councilman Smith absent.

Vince Lucia - Authorization to renew the contract for auditing services with Carr, Riggs & Ingram, LLC

Vince Lucia stated, "Administration requests renewal of the existing engagement with Carr, Riggs & Ingram, LLC for auditing services. The agreement is for fiscal year 2015, with the option to renew for 2016 and 2017. The contract value for 2015 is unchanged and will be adjusted based on the annual CPI for 2016/2017. Administration recommends approval."

Councilman Gauff asked, "Just for the record how much is the contract?"

Philip Rebowe stated, "The contract value is not to exceed \$89,000.00 for the financial and compliance audit of the parish."

MOTION: Councilwoman Hotard moved and Councilman Gauff seconded the motion to grant administration authorization to renew the contract for auditing services with Carr, Riggs & Ingram, LLC. The motion passed with Councilman Smith absent.

Michael Coburn/Gerald Babin - Authorization to execute the Certificate of Substantial Completion for the Wastewater Manhole Rehabilitation Project

Michael Coburn stated, "All work has been completed on this project and execution of the Certificate of Substantial Completion is recommended by the project engineer. Administration recommends approval."

MOTION: Councilman Perrilloux moved and Councilman Snyder seconded the motion to grant administration authorization to execute the Certificate of Substantial Completion for the Wastewater Manhole Rehabilitation Project. The motion passed with Councilman Smith absent.

Michael Coburn/Gerald Babin - Authorization to execute the final change order in a decreased amount of \$4,641.00 with Gulf Coast Underground, LLC

Michael Coburn stated, "This decreased amount is for two manholes that were deleted from the project. The resulting total project cost is \$89,871.00 and Administration recommends approval."

MOTION: Councilman Perrilloux moved and Councilman Snyder seconded the motion to grant administration authorization to execute the final change order in a decreased amount of \$4,641.00 with Gulf Coast Underground, LLC. The motion passed with Councilman Smith absent.

Michael Coburn/Daron Cooper - Authorization to execute the Certificate of Substantial Completion for the Edgard Courthouse Renovation/Addition Project

The administration requests that this item be carried over until the May 12th, 2015 Council Meeting.

Michael Coburn/Gerald Babin - Authorization to execute Change Order No. 1 with Durr Heavy Construction, Inc. for the Airport Road Wastewater System

Michael Coburn stated, "Durr Heavy Construction encountered issues with the Wilprise Gas lines that cross this project, requiring the project engineer to revise the design to meet their requirements. This change order in the amount of \$88,879.28 is substantial, but is needed to re-route the lines. This project is funded through a DRA grant and the Waste Water Operating Fund. Administration recommends approval, but will continue to negotiate a cost-share for the change order with Wilprise."

Councilwoman Millet asked, "As much as this is a grant I mean obviously this change order is not included in this grant are we going to try to get this reimbursed through the grant?"

Gerald Babin stated, "The grant amount is for \$290,000.00 total project cost and I don't see an increase in the grant amount. It is a portion of the project."

Councilwoman Millet asked, "So we are going to have to eat this amount of money?"

Gerald Babin stated, "As I understand yes."

Councilwoman Millet stated, "That is a third of the project amount of the grant amount and I have a problem guys."

Gerald Babin stated, "Yes this change order is for about 19% of the project and let me just explain this project is on Airport Road and we went through the design process and I actually bid it twice because of the problems that we had with the low bidder if you remember we bid the project twice and got into the field and back during the design process in December of 2014 we submitted our plans on the design the described your sewer to Wilprise out of Houston and asked them to review our plans and we received a LNO from Wilprise saying that the lines that we proposed were no pose of safety or harm to their line. So we went forward with the final design at that location which was 13 feet below the ground we got to the first day of construction and being the lowest part of the project the contractor wanted to start laying line from that low point going up. They pot holed along with Wilprise's personnel there and they kept on digging and digging and digging and finally they found Wilprise's two 8' high pressured natural gas lines at 13 feet underground directly in the center line of our gravity line and an additional 12' high pressured gas line roughly 2 feet above that within

the same corridor. So I don't think Wilprise knew where that line was when we submitted the plans although they gave us an all clear it really wasn't an all clear so at that point you have a contractor that has people and equipment in the field ready to start. We have done the ground breaking. We have the grant. We have the federal people out here and we run into Wilprise's line which is directly in conflict with our line and there is no way to go but down. We have to drop our line under Wilprise's line there is not enough room to clear them and I talked to them up until the meeting with their engineers we cannot go on top we don't have enough clearance between the two 8' and the 12' to get our line in between them there is no clearance that we can get through. We had to ask our contractor for a price to remedy this situation to go under and drop the line or bore under the Wilprise line and it happened that the line was lower so our pump station had to be lowered at the end of the project. Asking for a cost, the cost came back as you see at \$88,000.00 it is pretty substantial work the reason why I wanted to push to get it on the agenda tonight is because he has crews out there on the job and he submitted documentation where he is claiming \$1,569.00 a day in delay for every day now fortunately we have had rainy weather since we started the project and I think we can work with him because he couldn't have worked anyway but my fear is I wanted to get this through because if we don't do anything and move forward we face daily charges for equipment on the field or a mobilization fee to get him to shut down the project so that was our urgency in getting this done."

Councilwoman Millet asked, "So this is just the first section that we are working on? We don't know what we are going to encounter in the next area."

Gerald Babin stated, "Well I know there is no natural gas line."

Councilwoman Millet stated, "We don't know anything and they didn't know where they were. My concern is because of the size of the project and the cost effect of it that is a pretty big chunk of money for us to come up with. So where is the money coming from Mrs. Robottom?"

Natalie Robottom stated, "It is coming from the wastewater fund operating fund however we actually conferenced with Gerald and we pulled all the documents where the parish actually issued a letter of no objection to Wilprise to make sure of the language in it. We will continue to work with them and if our attorney's need to be involved they will be. We feel this is an important project. We actually have the funds to move forward and we will but we do think there is some liability in other places and we are going to pursue that. At this point it has been several years getting this project done there is not another route that we can go in order to install the system this is the revised plan obviously I was a little disturbed myself with regard to the pricing. We did make conference calls with all involved and we are

going to continue to do that but rather than incur the penalties of not moving forward we are requesting to move forward and will work to get some cost share in this change order."

Councilwoman Millet asked, "If we don't get any cost change in this we are just absorbing this entire problem on the part of Wilprise. My concern is we are talking a roughly \$300,000.00 project and an \$89,000.00 mistake."

Natalie Robottom stated, "Actually it was more than that the grant amount is \$290,000.00 but the project is over \$400,000.00."

Councilwoman Millet stated, "So now it is almost over \$500,000.00."

Natalie Robottom stated, "Yes and I am concerned it is a project that has to be done."

Councilwoman Millet asked, "And we have been working on this now for three years you said?"

Natalie Robottom stated, "Actually probably longer I was in the Governor's office..."

Councilwoman Millet stated, "So there is no rush since we have been working on it this long."

Natalie Robottom stated, "Actually there is it has been in the works and we were fortunate enough to get an additional \$190,000.00 from DRE originally we had one grant and were fortunate enough to get a second one and we are going to continue as I said to pursue this. We had the discussion with the engineer as well because we go on what they design so rather than continue this discussion in a public meeting we will discuss it with our attorneys and get some direction from them."

Councilwoman Millet stated, "I know but you are asking us to approve this and I have a problem with this."

MOTION: Councilwoman Millet moved and Councilman Perrilloux seconded the motion to grant administration authorization to execute Change Order No. 1 with Durr Heavy Construction, Inc. for the Airport Road Wastewater System. The motion passed with 7 yeas, 1 against (Millet) and 1 absent (Smith).

Michael Coburn/Laverne Saulny - Authorization to renew the contract with the Louisiana Small Business Development Center Greater New Orleans Region

Laverne Saulny stated, "This professional services contract in an amount not to exceed \$92,564.00 with the LSBDC is for continued

entrepreneurial training to eligible, certified and active small and emerging business at the St. John Business Training Center. The agreement is for one year with an option to extend in one year increments. Administration recommends approval."

MOTION: Councilman Wright moved and Councilman Gauff seconded the motion to grant administration authorization to renew the contract with the Louisiana Small Business Development Center Greater New Orleans Region in an amount not to exceed \$92,564.00. The motion passed with Councilman Smith absent.

Councilman Smith arrived at the meeting.

Michael Coburn/Kerry Watkins - Authorization to enter into a professional services agreement with Hymel's Turf & Landscape, LLC for turf mowing and maintenance of baseball fields

Mike Coburn stated, "This agreement in the amount of \$31,980.00 is for turf mowing and maintenance and select pesticide applications for the baseball fields at the West Bank Park Complex and REGALA. Funding is available in the Recreation budget and Administration recommends approval."

MOTION: Councilman Snyder moved and Councilman Smith seconded the motion to table the authorization to enter into a professional services agreement with Hymel's Turf & Landscape, LLC for turf mowing and maintenance of baseball fields. The motion passed with 6 yeas and 3 against (Hotard, Wilson, Gauff).

Adjournment

MOTION: Councilman Wright moved and Councilman Gauff seconded the motion to adjourn. The motion passed unanimously.