

FINANCE COMMITTEE MINUTES
June 24th, 2014
Chairman Larry Snyder
Vice-Chairman Lennix Madere

Members: Lucien Gauff, III, Jaclyn Hotard, Art Smith, Ranney Wilson, Lennix Madere, Marvin Perrilloux, Michael Wright, Larry Snyder, Cheryl Millet

PRESENT: Marvin Perrilloux, Larry Snyder, Art Smith, Cheryl Millet, Ranney Wilson, Lennix Madere, Michael Wright, Jaclyn Hotard

ABSENT: Lucien Gauff

BID OPENING REPORT/AWARDS:

Kia Price - Authorization to advertise for bids for the Mississippi River Waterline Crossing Project

Kia Price, Director of Purchasing, stated, "All permits are being finalized for this project and the Department of Health and Hospitals has granted approval to move forward with the bid process. Administration recommends approval."

MOTION: Councilman Perrilloux moved and Councilman Madere seconded the motion to grant administration authorization to advertise for bids for the Mississippi River Waterline Crossing Project. The motion passed with Councilman Gauff absent.

Kia Price - Authorization to award the bid for the LA Hwy 637 Utilities Relocation Project to Subterranean Construction, LLC

Kia Price stated, "Administration recommends awarding this contract to the low bidder, Subterranean Construction, LLC of Mandeville, LA in the amount of \$1,564,313.00. This project is being completed in cooperation with DOTD and the parish is responsible for relocation of utilities on parish servitude at a cost of \$365,396.00. This amount will be paid through the Utilities Department and Administration recommends approval."

MOTION: Councilman Perrilloux moved and Councilman Smith seconded the motion to grant administration authorization to award the bid for the LA Hwy 637 Utilities Relocation Project to Subterranean Construction, LLC. The motion passed with Councilman Gauff absent.

Stacey Cador - Authorization to renew the Parish's Worker's Compensation policy with Louisiana Workers' Compensation Corporation (LWCC) through Riverlands Insurance Services, Inc.

Stacey Cador stated, "Administration recommends renewal of the above-referenced policy, effective 7/1/14. The total annual premium is approximately \$575,000, which reflects an 11% increase over the expiring premium."

MOTION: Councilman Perrilloux moved and Councilman Wright seconded the motion to grant administration authorization to renew the Parish's Worker's Compensation policy with Louisiana Workers' Compensation Corporation (LWCC) through Riverlands Insurance Services, Inc. The motion passed with 6 yeas, 2 abstaining (Hotard & Millet) and 1 absent (Gauff)."

Jobe' Boucvalt - Authorization to execute change order No. 001 with Family Homes by Tommy & Sheila, Inc. in the amount of \$5,206.80 for Fire Station #54

Jobe' Boucvalt, Director of Public Safety, stated, "This Change Order includes additional work not originally included in the scope of work due to unforeseen electrical damage and deductions related to adjusted quantities. An insurance claim has been submitted for the additional costs. Administration recommends approval."

MOTION: Councilman Perrilloux moved and Councilman Wright seconded the motion to grant administration authorization to execute change order No. 001 with Family Homes by Tommy & Sheila, Inc. in the amount of \$5,205.80 for Fire Station #54. The motion passed with Councilman Gauff absent.

Jobe' Boucvalt - Authorization to execute change order No. 002 with Family Homes by Tommy & Sheila, Inc. in the amount of \$18,716.00 for Fire Stations #54 & #55

Jobe' Boucvalt stated, "This Change Order includes additional work related to unforeseen roof damage not included in the original scope of work at Station #54 (Woodland) and Station #55 (Belle Pointe). Damage to both stations was not storm related and is not eligible for FEMA reimbursement. An insurance claim has been submitted for the additional costs, any outstanding costs will be paid by the Fire Department. Administration recommends approval."

MOTION: Councilwoman Millet moved and Councilman Madere seconded the motion to grant administration authorization to execute Change Order No. 002 with Family Homes by Tommy & Sheila, Inc. in the amount of \$18,716.00 for Fire Stations #54 & #55. The motion passed with Councilman Gauff absent.

Jobe' Boucvalt - Authorization to execute change order No. 003 with Family Homes by Tommy & Sheila, Inc. in the decreased amount of \$20,150.95 for Fire Station #51

Jobe' Boucvalt stated, "This Change Order is for a deduct amount related to Fire Station #51 (Hemlock). The parish elected not to repair the warehouse facility located next to the firehouse. Administration recommends approval."

MOTION: Councilwoman Millet moved and Councilman Wright seconded the motion to grant administration authorization to execute change order No. 003 with Family Homes by Tommy & Sheila, Inc. in the decreased amount of \$18,550.95 for Fire Station #51. The motion passed with Councilman Gauff absent.

Virgil Rayneri/Natalie Robottom - Authorization to amend the contract with Mixson Utility Services in the amount of \$72,000 for a fourth Sewer Force Main Project in Wallace

Virgil Rayneri, Director of Utilities, stated, "This amendment is to install 1600 feet of force main from the Sugar Land subdivision to the West 13th St. Lift Station in Wallace. This will alleviate recurring overflow and back-up issues. Administration recommends approval."

MOTION: Councilman Smith moved and Councilman Madere seconded the motion to grant administration authorization to amend the contract with Mixson Utility Services in the amount of \$72,000 for a fourth Sewer Force Main Project in Wallace. The motion passed with 7 yeas, 1 abstaining (Hotard) and 1 absent (Gauff).

Virgil Rayneri/Natalie Robottom - Authorization to execute a professional services agreement with Digital Engineering and Imaging, Inc. in the amount of \$282,000 for the LaPlace Water Source Evaluation Project

Virgil Rayneri stated, "Administration recommends entering into an agreement with Digital Engineering and Imaging, Inc. to evaluate and provide cost estimates for a new water source for LaPlace. The 9 specific tasks presented by the Water Infrastructure Committee are included in the contract document and will be completed based on standard hourly rates. Digital Engineering and Imaging, Inc. was selected from the A/E pool procured through the RFQ process. The contract document is under review by legal counsel and the estimates are attached."

MOTION: Councilman Perrilloux moved and Councilman Wright seconded the motion for discussion. The motion passed with Councilman Gauff absent.

Councilwoman Millet asked, "Has our legal counsel reviewed this contract yet?"

Virgil Rayneri stated, "No not yet."

Councilwoman Hotard asked, "Legal counsel has it been reviewed?"

Jeff Perilloux, Legal Counsel, stated, "I have not reviewed this contract yet. You all have the ability to pass a contract and authorize administration to actually enter into a contract subject to legal

counsel review whether it is myself, Mr. Butler, Mr. Daley or someone else with the DA's office who actually reviews the contract is not material but generally I do review the contracts and I would review this contract prior to the parish president executing the contract. So if you decide to go forward with it in your motion you can make it subject to legal counsel review."

Councilman Perrilloux stated, "I am looking at some of the fees in here which you know \$282,000.00 I am just objecting to because I think some of the fees are just extraordinarily expensive. I can't support this as it is because I have reservations because I have been fighting to do the water system in this parish for the longest. The lions plant, the filters we have never raised the electrical at Ruddock since 2012. You said we were going to do that and we didn't do it yet. If a hurricane comes and floods that out we can't get back there again. We didn't raise it. Why are we procrastinating? Now you are coming back and wanting me to give \$282,000.00 for a water source evaluation I think it is extremely too high. I am not going to support that. We have the Lion's filters if the filters go out at the plant St. John Parish is out of water. We should have been working on that since last year. We had an RFP that went out for it. We didn't do anything about it and it is still just sitting there doing nothing no one came with a recommendation or nothing those filters have to be done. We are fighting with compliance some time we need to do the Lion's plant and get it over with and stop procrastinating. I am not supporting this for \$282,000.00."

Virgil Rayneri stated, "Mr. Perrilloux on the subject that you mentioned about the Lion's filter there is an item on your agenda further down. This particular one deals with the recommendation for the water infrastructure committee."

Councilwoman Hotard stated, "Some of the concerns that I have with what was submitted to us are in some of the pricing. If you look at task #9 it is \$46,282.25 and that is just to present the findings to the administration and the council and with all due respect I would rather you send it on a flash drive instead of charging \$46,282.25 we have gotten two presentations for free. So I think there are some amounts in here that just need to be looked at. I do believe that this has been long overdue. I wish we would have actually been asked to take this under consideration a year ago. I know that isn't the engineer's fault that is part from the administration but I am okay with even offering a substitute motion as Jeff said to move forward but not approving anything until legal counsel has an opportunity to review it and until we come back to the council with a price negotiation on some of these task items. If that would be acceptable then I would be okay with that because then we would have the final say so in how much it is going to cost and how long it is going to take, what the engineer is going to provide to the council and we have a clearer picture of all of those

things. Right now I do agree with Councilman Perrilloux the price is a little bit excessive. I am not sure where some of them come from but I would offer that in the form of a substitute motion that we do. So we would authorize these negotiations subject to approval of price and authorize the negotiation but it has to come back to the council to approve price of the contract and to have legal counsel look at the contract before we would ever approve it review by legal counsel that would be a substitute motion so that we could still move forward with something that we definitely need to do but at a price we can afford that isn't excessive to the tax payers that would be my substitute motion."

Councilman Snyder asked, "So your substitute motion is to renegotiate the numbers that we see right here?"

Councilwoman Hotard stated, "Yes the task 1-9 to have the engineer's renegotiate and come back with a figure that is palatable to the council that we can accept and have to approve before we go forward and also to have legal review the document to make sure that it is sound as well."

Councilman Snyder asked, "Would you think Ms. Hotard that this is something that the utility board should look at also?"

Councilwoman Hotard stated, "Yes. We will have to approve it again. They will have to come back to the council to approve the price."

Councilman Snyder stated, "I am talking about the utility board."

Councilwoman Hotard stated, "They can I am not sure if we have the time to get on their agenda and come back but if it is possible we can but definitely it has to come back to us to approve the price."

Councilwoman Millet stated, "I appreciate what you are asking Ms. Hotard and I agree with that however I am looking at some of these task as we all have and a lot of this stuff our engineer is so familiar with the Lion's plant that why are we going to reinvent the wheel again and why is someone else going to provide a conceptual layout or develop/evaluate additional I don't understand when this information is well known to our engineer for the parish. Most of this stuff he has designed and I understand we are adding on but I don't want to reinvent the wheel as far as checking out what is existing there and how to modify it when someone who built it can modify it easier than someone who doesn't know the plant."

Virgil Rayneri asked, "What task are you talking to?"

Councilwoman Millet stated, "1-9"

Virgil Rayneri stated, "No there are two different ones Lion's has absolutely nothing to do with 3, 4, and 5."

Councilwoman Millet asked, "Lion's has nothing to do with 3, 4, and 5?"

Councilwoman Hotard stated, "Actually task 5 is the expansion of the Lion's water treatment plant."

Virgil Rayneri stated, "I don't have the contract in front of me. Three of the task deal with the additional pump station."

Councilwoman Millet asked, "So this is a variety of stuff you are talking about here? Ms. Hotard I have to agree with you I need them to come back to us with this."

Councilwoman Hotard stated, "And I think also going back, sending this back to the engineer and to legal they will have to look at all of these tasks and present something to the council that we can live with. If they are saying the scope of work part of the change in the price is also the change in the scope because some of these items may have already been evaluated by the parish engineer. So we still have to approve the final document and I would say that by expressing that concern tonight we can let them know we are not going to pay for something that our engineer already has the information on."

Councilwoman Millet stated, "My point."

Councilwoman Hotard stated, "Right and we will approve the final document. I would like to ask that the engineering firm make this very timely. We are already behind. So if this can happen so that we can have something ready to look at by the next council meeting I would say that would be in your best interest but that is something that should be taken under consideration when we look at the cost of these things and look at the items that are on each task is what information do we already have from Chuck Savoie. What have we already paid for and where do we need to go moving forward and we still have to approve that final document."

Virgil Rayneri stated, "If you recall at the last council meeting it was your request for us to develop a path forward so this is a start right here."

Councilman Snyder stated, "If you look at item numbers and you look at #5 it is exactly what we just put in there a few months ago our filters and new tanks we did that less than two years ago and we are looking at big numbers to do some of the same things over again and to me I actually feel like Mr. Perrilloux does about this whole thing here but like Ms. Hotard said let's send it back and look at some of these numbers and renegotiate some of these numbers and I would like to see

our engineer get involved with this too because he is the one who led at least #5 but look at the numbers we are spending on some of these tasks."

Virgil Rayneri stated, "Perhaps Chuck was one of the drivers on task 5 & 6 but he has been involved in this system but it is not as simple as you think of just adding two filters there is more to it than that because you are conveying water from the Lion's plant to the LaPlace area. It is a total thing. You are making the Lion's plant the largest plant in the parish."

Councilman Snyder stated, "Okay any other questions on the substitute motion? Let's vote."

MOTION: Councilwoman Hotard moved and Councilman Smith seconded the motion to authorize a negotiation for a Professional Services Agreement with Digital Engineering and Imaging, Inc. subject to approval of price and authorize the negotiation but it has to come back to the council to approve price of the contract and to have legal counsel look at the contract before it is approved by the council. The motion passed with 7 yeas, 1 against (Perrilloux) and 1 absent (Gauff).

Virgil Rayneri - Authorization to execute the Certificate of Substantial Completion with Suncoast Infrastructure, Inc. for the Wastewater Line Rehabilitation Project.

Virgil Rayneri stated, "Administration recommends execution of the Certificate of Substantial Completion as recommended by Project Engineer, Gerald Babin of Professional Engineering Consultant's Corporation and Parish Utilities Director Virgil Rayneri. Suncoast Infrastructure, Inc. has completed the remaining street repairs for the project and all remaining punch list items are considered minor."

MOTION: Councilman Madere moved and Councilwoman Millet seconded the motion to grant administration authorization to execute a Certificate of Substantial Completion with Suncoast Infrastructure, Inc. for the Wastewater Line Rehabilitation Project. The motion passed with Councilman Gauff absent.

Natalie Robottom - Authorization to execute a professional services agreement with Meyer Engineers Ltd. for design, construction administration, and inspection services for parks, playgrounds, and recreations facilities

Natalie Robottom stated, "Administration recommends entering into an agreement with Meyer Engineers Ltd. in an amount not to exceed \$155,000 for design, construction, and inspection services for parks, playgrounds, and recreation facilities in connection with the 2012 Parks Master Plan and the 2014 bond issue. Meyer Engineers, Ltd. was

selected from the A/E pool procured through the RFQ process and the fee is based on the parish ordinance and fee curve."

MOTION: Councilman Hotard moved and Councilwoman Millet seconded the motion to table the authorization to execute a professional services agreement with Meyer Engineers Ltd. for design, construction administration, and inspection services for parks, playgrounds, and recreation facilities. The motion passed with Councilman Gauff absent.

Natalie Robottom - Authorization to amend the contract for Disaster Recovery Project Management Consultant Services with Royal Engineering and Consultants, LLC to include Community Development Block Grant Program Scope

Natalie Robottom stated, "This two year contract amendment is based on a recommendation by the Office of Community Development to include a specific program scope and the proposed budget for implementation of the Community Development Block Grant Programs. When the contract was initiated, CDBG funds had not been awarded and programs were not defined. The not to exceed amount of the contract remains the same and the final amendment is contingent upon approval by OCD, who is funding this contract. The contract is attached and under review from legal counsel."

Councilman Wright motioned and no one seconded.

Councilman Snyder stated, *"This motion failed for lack of a second."*

Adjournment

MOTION: Councilwoman Millet moved and Councilman Wright seconded the motion to adjourn. The motion passed with Councilman Gauff absent.