

**FINANCE COMMITTEE MINUTES**  
**October 12, 2011**  
**Chairman Steve Lee**  
**Vice-Chairman Charles Julien**

Members: Haston Lewis, Danny Millet, Charles Julien, Jaclyn Hotard, Darnel C. Usry, Cheryl Millet, Lucien Gauff, III, Ronnie Smith, Steve Lee

**PRESENT:** Ronnie Smith, Jaclyn Hotard, Lucien Gauff, III, Cheryl Millet, Haston Lewis, Charles Julien

**ABSENT:** Danny Millet, Steve Lee & Darnel C. Usry

**BID OPENING REPORT/AWARDS:**

**Brenda Labat – Bid Openings – Governmental Complex Lighting**

Brenda Labat, Director of Purchasing, stated, *"There were two bidders for the lighting fixtures for the government complex. The first bidder was Nu-Lite Electrical from Harahan, they bid \$455,916.89. The second bidder was AllStar Electrical from LaPlace, they bid \$442,240.42. The administration would like to take these bids under advisement."*

Councilwoman Millet asked, *"Mrs. Labat, if my memory serves me correctly I think we had a grant for \$350,000.00 for this lighting and these bids are over that. Am I correct?"*

Brenda Labat stated, *"That is correct. However these bids are based on information, they have made changes to the building and this was the original specs so we are taking it under advisement and looking to see if we really need specifically all these items."*

Councilwoman Millet stated, *"Thank you."*

**MOTION:** Councilman Smith moved and Councilwoman Millet seconded the motion to take the two bids for Governmental Complex Lighting under advisement. The motion passed with 5 yeas, 3 absent (Usry, Lee & Danny Millet) and 1 abstaining (Hotard).

**Angelic Sutherland – Authorization to amend the contract with Rebowe & Company for CPA services to list Carr, Riggs, & Ingram, LLC as the contracting party**

Angelic Sutherland, Assistant to the Parish President, stated, *"Rebowe & Company, who holds the parish's contract for CPA services, was recently acquired by Carr, Riggs, & Ingram, LLC (CRI). As such, administration requests authorization to amend the contract for CPA Services to reflect Carr, Riggs, & Ingram, LLC, as the contracting party with the parish."*

**MOTION:** Councilwoman Hotard moved and Councilman Smith seconded the motion to grant administration authorization to amend the contract with Rebowe & Company for CPA services to list Carr, Riggs, & Ingram, LLC as the contracting party. The motion passed with 3 yeas, 3 absent (Usry, Lee & Danny Millet).

**Angelic Sutherland – Authorization to enter into a Cooperative Endeavor Agreement with the Louisiana Department of Transportation & Development for the Federal Off-System Bridge Rehabilitation and Replacement Program**

Angelic Sutherland stated, *“Administration requests authorization to renew the Cooperative Endeavor Agreement with DOTD for inspection services and funding for maintenance of our off-system bridge program. This federal and state funded program is at no cost to the parish.”*

**MOTION:** Councilman Gauff moved and Councilman Lewis seconded the motion to grant administration authorization to enter into a Cooperative Endeavor Agreement with the Louisiana Department of Transportation & Development for the Federal Off-System Bridge Rehabilitation and Replacement Program. The motion passed with 3 absent (Usry, Lee & Danny Millet).

**Angelic Sutherland – Authorization to amend the contract with Chenevert Architects for architectural services for the re-bid of the Airnasium at the St. John Parish West Bank Recreational Complex in the amount of \$2,724.09**

Angelic Sutherland stated, *“Administration requests amending the Letter of Agreement with Chenevert Architects, LLC for design of the West Bank Airnasium. This amendment in the amount of \$2,724.09 reflects the cost to value engineer and re-bid the project, as all initial bids exceeded the available funding for the project. The airnasium has since been re-bid and awarded at \$52,000.00 under budget.”*

**MOTION:** Councilman Lewis moved and Councilman Gauff seconded the motion to grant administration authorization to amend the contract with Chenevert Architects for architectural services for the re-bid of the Airnasium at the St. John Parish West Bank Recreational Complex in the amount of \$2,724.09. The motion passed with 3 absent (Usry, Lee & Danny Millet).

**Any and all other financial concerns**

There were not other financial concerns.

**Adjournment**

**MOTION:** Councilwoman Millet moved and Councilman Smith seconded the motion to adjourn. The motion passed with 3 absent (Usry, Lee & Danny Millet).