



ST. JOHN

THE BAPTIST PARISH

1811 W. Airline Highway
LaPlace, LA 70068
(985) 652-9569

AMENDMENT NO. 1 OF 1
AGREEMENT BETWEEN
ST. JOHN THE BAPTIST PARISH COUNCIL
AND
UNIVERSITY OF NEW ORLEANS

This Agreement is made and entered into on this 9th day of July, 2019 between **St. John the Baptist Parish Council**, (hereinafter referred to as "**PARISH**"), represented by Natalie Robottom, Parish President, in accordance with the duly passed motion of the St. John the Baptist Parish Council, and **University of New Orleans (UNO), Lakefront Campus, New Orleans, LA 70148**, represented by Dr. Greg Lassen, Vice President for Business Affairs, in accordance with the Signatory Authority attached hereto, (hereinafter referred to as "**Contractor**"), under the following terms and conditions.

Amendment and Extension

The "Amendment and Extension" Section of the original Agreement executed on July 24, 2018 provides that "This Agreement may be amended or extended by written consent, executed by both parties and subject to approval of the St. John the Baptist Parish Council."

In accordance with the "Amendment and Extension" Section of the original Agreement, the parties hereby agree to extend the original Agreement for one (1) year effective July 31, 2019, terminating July 30, 2020.

PAYMENT TERMS

In accordance with the "Amendment and Extension" Section of the original Agreement, the parties hereby agree to amend the Fee Schedule attached to this document as **Exhibit A: Amended Fee Schedule**.

Except as set forth in this Amendment No. 1, all terms and conditions not addressed herein shall remain as stated in the July 24, 2018 Agreement.

(SIGNATURE PAGE TO FOLLOW)

IN WITNESS WHEREOF, the parties have executed this Agreement as of this 9th day of July, 2019.

WITNESS:

Deanna Schexnayder

PARISH:

ST. JOHN THE BAPTIST PARISH

By: Natalie Robottom
Natalie Robottom
Parish President

WITNESS:

Sandy Martinez

CONTRACTOR:

UNIVERSITY OF NEW ORLEANS (UNO)

By: Greg Lassen
Dr. Greg Lassen
Vice President for Business Affairs

Exhibit A:
Amended Fee Schedule

This is a fixed price contract. The payment schedule is listed below.

***Project Costs and Pricing: \$22,734**

Fall 2019

Dates:	August 14, 2019 – December 9, 2019
Salary:	\$4,080.00
Tuition:	\$3,914.00
Indirect Cost:	\$1,061.00
Total:	\$9,055.00

Spring 2020

Dates:	January 13, 2020 – May 13, 2020
Salary:	\$4,080.00
Tuition:	\$3,914.00
Indirect Cost:	\$1,061.00
Total:	\$9,055.00

Summer 2020

Dates:	June 9, 2020 – July 31, 2020
Salary:	\$2,040.00
Tuition:	\$2,054.00
Indirect Cost:	\$ 530.00
Total:	\$4,624.00

Total for Academic Semesters: \$22,734.00

One invoice is due December 19, 2020

One invoice is due May 20, 2020

Final invoice is due August 10, 2020

*Note: *Salary* refers to the stipend paid to the student; *tuition* refers to their tuition and mandatory graduate fees; and *indirect cost* refers to the overhead associated with running the program (payroll, timesheets, and hiring).



UNIVERSITY of
NEW ORLEANS

OFFICE OF RESEARCH AND SPONSORED PROGRAMS

Signatory Authority

Proposals

Dr. Matthew A. Tarr

Vice President for Research & Economic Development

Exceptions: Some proposals require the President's or Fiscal Agent's signature. These will be routed accordingly after the internal Routing Form has been approved by the Vice President for Research & Economic Development.

Contracts

Contracts/Subcontracts

Dr. John Nicklow

President

Per University of Louisiana System Policy M-10

Contracts/Subcontracts Less Than \$1,000,000

Dr. Gregg Lassen

Vice President for Business Affairs

IN ALL CONTRACTS the UNO legal name to be used is as follows: "University of New Orleans"

Policies and Procedures for Contracts Requiring the President's Signature

The documents listed below contain important information regarding procedures for the submission of contracts to the University Attorney for review and recommendation to the President. These documents can be found at <http://forms.uno.edu>.

- (1) **Contract Approval Procedures** – this document explains the process for submitting contracts to the University for review.
- (2) **Substantive Checklist for Review of Contracts** – this document provides information regarding the basic elements of all contracts. The Substantive Checklist is not intended to be used as a template insofar as the terms and conditions of each contract must be considered on a case-by-case basis. Rather, the Substantive Checklist is offered as a general guideline for the Contract Initiator/Administrator's use in crafting and reviewing contracts. Before requesting that the University enter into a contract on his or her

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behalf, the Contract Initiator must ensure that the agreement contains, at a minimum, each of the elements contained in the Substantive Checklist.

(3) **Contract Worksheet and Certification** – the Worksheet is intended to assist the Contract Initiator in negotiating and crafting the terms of an agreement. Contract Initiators will be required to submit a signed Certification which states the obligation of the Contract Initiator relative to the Agreement.

Please note that contracts submitted to the President's Office for review must be accompanied by the Contract Initiator's signed Certification.



ST. JOHN THE BAPTIST PARISH COUNCIL

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July 10th, 2019

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LaPlace, LA 70068
Cell 504-402-0302

Natalie Robottom, Parish President
ST. JOHN THE BAPTIST PARISH
1811 W. Airline Hwy.
LaPlace, LA 70068

Dear Mrs. Robottom:

Please be advised of the following motion, which the St. John the Baptist Parish Council adopted at a meeting held on Tuesday, July 9th, 2019.

“Councilman Snyder moved and Councilwoman Remondet seconded the motion to grant administration authorization to amend and extend the Professional Services Agreement with the University of New Orleans (UNO) for Professional Planning and Coastal Management Services. The motion passed with Councilwoman Hotard Gaudet and Councilmen Perrilloux and Wright absent.”

CERTIFICATION

I, Jackie Landeche, Secretary of the St. John the Baptist Parish Council do hereby certify that the above is a true and correct copy of a motion adopted by said body on the 9th day of July, 2019.

July 10th, 2019,

Jackie Landeche
Council Secretary
St. John the Baptist Parish Council

