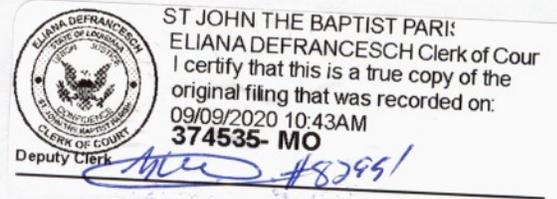




# ST. JOHN

THE BAPTIST PARISH

1811 W. Airline Highway  
LaPlace, LA 70068  
(985) 652-9569



AMENDMENT NO. 2  
BETWEEN ST. JOHN THE BAPTIST PARISH  
AND  
UNIVERSITY OF NEW ORLEANS

This Amendment is made and entered into on this 9<sup>th</sup> day of June, 2020, between **St. John the Baptist Parish Council**, (hereinafter referred to as "**PARISH**"), represented by Jaclyn Hotard, Parish President, in accordance with the duly passed motion of the St. John the Baptist Parish Council, and **University of New Orleans (UNO), Lakefront Campus, New Orleans, LA 70148** represented by Dr. Gloria J. Walker, Vice President of Business Affairs, in accordance with the signatory Authority attached hereto, (hereinafter referred to as "**CONTRACTOR**"), do hereby extend the original **Agreement** under the following terms and conditions.

#### Amendment and Extension

The "Amendment and Extension" Section of the original Agreement executed on July 24, 2018 provides that "This Agreement may be amended or extended by written consent, executed by both parties and subject to approval of the St. John the Baptist Parish Council."

In accordance with the "Amendment and Extension" Section of the original Agreement, Amendment No. 1 provided that the parties agreed to exercise the option to amend the Agreement for one (1) year ending July 30, 2021.

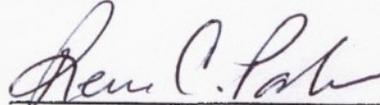
Accordingly, Amendment No. 2 provides that the parties hereby agree to exercise the option to amend **Exhibit A: Statement of Work** and **Exhibit B: Fee Schedule**.

Except as set forth in Amendment No. 2, all terms and conditions not addressed herein shall remain as stated in the July 24, 2018 Agreement.

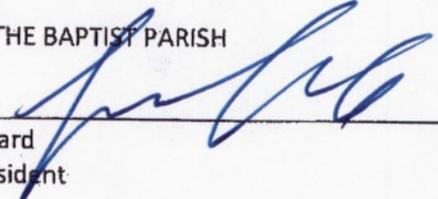
(SIGNATURE PAGE TO FOLLOW)

IN WITNESS WHEREOF, the parties have executed this Agreement as of this 9th day of June 2020.

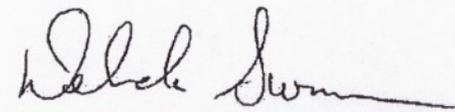
WITNESS :

  
Rene Pastre

PARISH:  
ST. JOHN THE BAPTIST PARISH

By:   
Jaclyn Hotard  
Parish President

WITNESS :

  
Delinda Swanson

CONTRACTOR:  
University of New Orleans (UNO)

  
By: \_\_\_\_\_  
Dr. Gloria J. Walker  
Vice President for Business Affairs

**Exhibit A:**  
**Statement of Work**

**Scope of Services:**

The Planning Internship with the St. John the Baptist Planning and Zoning Department for the 2020-2021 academic year will consist of one (1) Graduate Intern to provide assistance with a variety of planning projects. The intern will provide 20 hours of service per week for the period of August 14, 2020 through August 3, 2021. The duties of this position will be conducted under the supervision of the Floodplain Manager/Coastal Zone Administrator and will consist of the following:

- Conduct floodplain reviews for permits and advise applicants about floodplain requirements.
- Review elevation certificates for consistency with Federal Emergency Management Agency (FEMA) and National Flood Insurance Program (NFIP) requirements.
- Issue letters documenting flood zone information.
- Compile data and conduct outreach to ensure compliance with the Community Rating System (CRS) and Program for Public Information (PPI).
- Attend meetings and conduct research on coastal initiatives and issues.
- Review and process coastal use permit requests.
- Research possible grant opportunities for floodplain mitigation or coastal restoration/protection purposes.
- Assist with records management for various coastal / resilience capital projects managed by the Planning and Zoning Department.
- Prepare communications and other marketing materials for the public regarding resilience, stormwater management and coastal restoration / protection, as needed.

Knowledge and skill to be gained through the internship includes:

- Experience in interpreting and applying floodplain regulations.
- Familiarity with the NFIP and CRS programs.
- Ability to read a flood map and topographical data.
- GIS experience.
- Public outreach and grants management experience.
- Coastal zone permitting experience.
- Familiarity with coastal initiatives and issues

**Exhibit B:**  
**Fee Schedule**

This is a fixed price contract. The payment schedule is listed below.

**\*Project Costs and Pricing:   \$24,244**

**Fall 2020**

Dates: August 14, 2020-December 10, 2020

Total: \$9,653.00

**Spring 2021**

Dates: January 13, 2021-May 13, 2021

Total: \$9,653.00

**Summer 2021**

Dates: June 7, 2021-August 3, 2021

Total: \$4,938.00

**Total for Academic Semesters: \$24,244**

One invoice is due December 13, 2020

One invoice is due May 16, 2021

Final invoice is due August 6, 2021



THE UNIVERSITY of  
**NEW ORLEANS**

DEPARTMENT OF PLANNING  
AND URBAN STUDIES

## **SIGNATORY AUTHORITY**

Proposals

**Dr. Matthew A. Tarr**

Vice President for Research & Economic Development

**Exceptions:** Some proposals require the President's or Fiscal Agent's signature.

### **Contracts/Subcontracts**

Contracts/Subcontracts \$1,000,000 or More

**Dr. John Nicklow**

President

### **Contracts/Subcontracts Less Than \$1,000,000**

**Dr. Gloria J. Walker**

Vice President, Business Affairs and CFO

All Contracts

**In ALL contracts, the university's legal name to be used is: "University of New Orleans"**