



ST JOHN THE BAPTIST PARISH  
ELIANA DEFRANCESCHI Clerk of Court  
I certify that this is a true copy of the  
original filing that was recorded on:  
12/09/2019 10:31AM  
369784 MO  
Deputy Clerk *[Signature]* #82951

**AMENDMENT NO. 1**  
**TO**  
**CONTRACT BETWEEN**  
**ST. JOHN THE BAPTIST PARISH**  
**AND**  
**C.J. SAVOIE CONSULTING ENGINEERS, INC.**

**DATED: JANUARY 1, 2019**

**CONTRACT AMENDMENT**  
**OCTOBER 1, 2019**

**Description:**

This Agreement made and entered into on January 1, 2019, by St. John the Baptist Parish (hereinafter referred to as "Parish") represented by (Natalie Robottom), Parish President and C.J. Savoie Consulting Engineers, Inc., (hereinafter referred to as "Engineer") represented by Clarence J. Savoie, III, shall be amended in accordance with the duly passed motion of the St. John the Baptist Parish Council on September 10, 2019, attached hereto, as follows:

**SECTION II SCOPE OF SERVICES**

**ADD:**

ITEM 18. The Engineer shall prepare annually, specifications and minimal sets of plans for each street or road being proposed for drainage improvements. Plans and specifications to include culverts, catch basins, driveway replacement, excavation, and ditching, as required for drainage improvements as approved by the Public Works Department. The fee for the completion of field measurements and design work shall be 10% of the actual construction cost and these fees are separate and apart from the contracted monthly lump sum fee as stated in Section VI. Compensation of this Contract. All street and drainage right-of-ways shall be as provided by the Parish.

**SECTION VI. COMPENSATION**

**ADD:**

TO THE LAST PARAGRAPH THE FOLLOWING; The Engineer shall be paid for Item 18, Section II of the Contract for separate hereby agreed services. These services include site field measurements and plan preparation for the Parish Annual Street Drainage Improvement construction as administered by the Parish's Public Works Department. All Right-of-Ways to be the responsibility of the Parish. The fee for this design work shall be ten (10) percent of the actual construction cost for each road designated for drainage improvement construction.

Witnesses

Deanna Scheinayder  
Margaret Jenkins

Natalie Robottom

Natalie Robottom  
Parish President  
St. John the Baptist Parish

Address for giving notices:  
1811 W. Airline Hwy.  
LaPlace, LA 70068

THUS done and signed this 25<sup>th</sup> day of November, 2019  
at LaPlace, LA 70068.

Witnesses

Hope Hardy  
Jean Paul LaGrange

Clarence J. Savoie III

Clarence J. Savoie III, President  
C.J. Savoie Consulting Engineers, Inc.

Address for giving notices:  
P. O. Drawer R  
Paincourtville, LA. 70391

11. Assist the Parish in developing proper methods and procedures for street overlaying and road maintenance repairs as needed.
12. Attend Council meetings and Committee meetings when requested by either the Council or Administration.
13. Prepare written reports and recommendations on Parish projects that are being constructed in the Parish, when requested.
14. Assist the Public Utilities Director and the Public Works Director on in-house engineering matters.
15. Prepare cost estimates on in-house projects for budgeting purpose, as requested.
16. Monitor construction projects in progress when requested, review change orders, types of materials used, etc., in the posture of being a second opinion to the Parish. Such monitoring does not assume the design or inspection responsibilities for projects designed by other engineering consultants.
17. The Engineer shall prepare, annually, specifications and minimal sets of plans for each street or road being proposed by the Parish Public Works Department for reconstruction. The fee for completion of field measurements and design work shall be 9 percent of actual construction cost and these fees are separate and apart from the contracted monthly lump sum fee as stated in Section V, Compensation of This Contract. All street right of way shall be as provided by the Parish.
- 18. The Engineer shall prepare annually, specifications and minimal sets of plans for each street or road being proposed for drainage improvements. Plans and specifications to include culverts, catch basins, driveway replacement, excavation, and ditching, as required for drainage improvements as approved by the Public Works Department. The fee for the completion of field measurements and design work shall be 10% of the actual construction cost and these fees are separate and apart from the contracted**

monthly lump sum fee as stated in Section VI. Compensation of this Contract. All street and drainage right-of-ways shall be as provided by the Parish.

(Per Amendment No. 1 \_\_\_\_\_ )

**III. AMENDMENTS AND LIMITATIONS ON SCOPE OF SERVICES:**

Engineer as defined herein shall not prepare plans and specifications for major construction projects as part of this contract unless a variance for such design work is authorized by a motion of the Parish Council for such design work in which such design work shall be completed under separate contract for additional compensation. The exception to this is Item 17 under Section II, Scope of Services; whereas, the Engineer shall prepare specifications and minimal road design plans for each Public Work's designated roads and be compensated based on a set percentage of actual Construction Cost. This agreement may be amended by written consent, executed by both parties and subject to approval of the St. John the Baptist Parish Council.

**IV. AUTHORIZATION TO ASSIGN PROJECTS AS PROVIDED FOR IN THE SCOPE OF SERVICES:**

The Parish President, Chief Administrative Assistant, Director of the various Parish Departments, and the Parish Council shall have exclusive authority to assign work under this contract.

**V. OWNERSHIP:**

All records, reports, documents, and other material delivered or transmitted to Engineer by the Parish shall remain the property of the Parish, and shall be returned to the Parish, at Engineer's expense, at termination or expiration of this Agreement. All records, reports, documents, or other material related to this Agreement and/or obtained or prepared by Engineer in connection with the performance of the services contracted herein shall become the property

of the Parish, and shall, upon request, be returned at Engineer's expense, at termination or expiration of this Agreement.

**VI. COMPENSATION:**

The professional engineering services provided for in this contract will be performed by the engineer for a lump sum fee of one hundred forty-three thousand six hundred forty dollars (\$143,640.00) per year, payable in equal installments of eleven thousand nine hundred seventy dollars (\$11,970.00) per month for the years 2019 thru 2022 ending December 31, 2022. The Engineer shall submit monthly invoices to the Parish.

In addition to the lump sum fee, the Engineer shall be paid for Item 17, Section II of the Contract for separate hereby agreed services. These services include site field measurements and plan preparation for the Parish Annual Road Reconstruction as administered by the Parish's Public Works Department. All right of ways to be the responsibility of the Parish. The fee for this design work shall be nine (9) percent of the actual Construction Cost for each designated road to be reconstructed. **The Engineer shall be paid for Item 18, Section II of the Contract for separate hereby agreed services. These services include site field measurements and plan preparation for the Parish Annual Street Drainage Improvement construction as administered by the Parish's Public Works Department. All Right-of-Ways to be the responsibility of the Parish. The fee for this design work shall be ten (10) percent of the actual construction cost for each road designated for drainage improvement construction. (Per Amendment No. 1 \_\_\_\_\_ )**

**VII. PAYMENT TERMS:**

Each monthly invoice shall be for the prior month's services and shall be submitted to the Chief Financial Officer, Robert Figuero, of the Parish no later than the tenth (10) day of succeeding month. The Parish shall pay invoices within thirty (30) days of receipt.

**CORPORATE RESOLUTION**

EXCERPT FROM MINUTES OF THE BOARD OF DIRECTORS OF C.J. Savoie Consulting Engineers ,  
INCORPORATED. At the meeting of directors of C.J. Savoie Consulting Engineers , Incorporated,  
duly noticed and held on September 14 , 2018, a quorum being there present, on  
motion duly made and seconded. It was:

RESOLVED. That C.J. Savoie or Clarence J. Savoie, III , be and is hereby appointed  
constituted and designated as agent and attorney-in-fact of the Corporation with full power and  
authority to act on behalf of this Corporation in all negotiations, bidding, concerns and  
transactions with St. John the Baptist Parish Council or any of its agencies, departments,  
employees or agents, including but not limited to, the execution of all bids, papers, documents,  
affidavits, bonds, sureties, contracts and acts and to receive and receipt therefore all purchase  
orders and notices issued pursuant to the provisions of any such bid or contract, this  
Corporation hereby ratifying, approving, confirming and accepting each and every such act  
performed by the said agent and attorney-in-fact.

I hereby certify the foregoing to be a true and  
correct copy of an excerpt of the minutes of  
the above dated meeting of the Board of  
Directors of said Corporation, and the same  
has not been revoked or rescinded.

  
(Secretary-treasurer)

Sept. 14 20 18  
(Date)

(This form or other document which establishes Evidence of Agency in accordance with LA  
R.S. 38:2212 et. seq.)



## ST. JOHN THE BAPTIST PARISH COUNCIL

1805 West Airline Hwy.  
LaPlace, Louisiana 70068  
Office 985-652-1702  
Fax 985-652-1700

**September 11<sup>th</sup>, 2019**

Division A  
Larry Sorapuru, Jr.  
502 Hwy. 18 River Road  
Edgard, LA 70049  
Cell 504-218-9049

Division B  
Jaclyn S. Hotard  
1805 W. Airline Hwy.  
LaPlace, LA 70068  
Office 985-652-1702

District I  
Kurt Bechel  
5605 Hwy. 18 River Road  
Town of Wallace  
Vacherie, LA 70090  
Cell 504-330-6338

District II  
Julia Remondet  
1805 W. Airline Hwy.  
LaPlace, LA 70068  
Cell 504-330-7739

District III  
Lennix Madero, Jr.  
P.O. Box 2617  
Reserve, LA 70084  
Cell 985-379-6188

District IV  
Marvin Perrilloux  
2108 Golfview  
LaPlace, LA 70068  
Cell 985-379-6168

District V  
Michael P. Wright  
1805 W. Airline Hwy.  
LaPlace, LA 70068  
Cell 504-717-3936

District VI  
Larry Snyder  
1936 Cambridge Drive  
LaPlace, LA 70068  
Cell 985-379-6061

District VII  
Thomas Malik  
1805 W. Airline Hwy.  
LaPlace, LA 70068  
Cell 504-402-0302

**Natalie Robottom, Parish President**  
**ST. JOHN THE BAPTIST PARISH**  
**1811 W. Airline Hwy.**  
**LaPlace, LA 70068**

**Dear Mrs. Robottom:**

**Please be advised of the following motion, which the St. John the Baptist Parish Council adopted at a meeting held on Tuesday, September 10<sup>th</sup>, 2019.**

**“Councilwoman Hotard Gaudet moved and Councilman Perrilloux seconded the motion to direct the administration to amend the Parish Engineer contract to lead efforts on drainage improvement for the year 2020, contingent upon legal review. The motion passed unanimously.”**

### CERTIFICATION

**I, Jackie Landeche, Secretary of the St. John the Baptist Parish Council do hereby certify that the above is a true and correct copy of a motion adopted by said body on the 10<sup>th</sup> day of September, 2019.**

**September 11<sup>th</sup>, 2019**  
  
**Jackie Landeche**  
**Council Secretary**  
**St. John the Baptist Parish Council**



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**Natalie Robottom, Parish President**  
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**September 11<sup>th</sup>, 2019**  
  
**Jackie Landeche**  
**Council Secretary**  
**St. John the Baptist Parish Council**