



ST. JOHN

THE BAPTIST PARISH

1801 W. Airline Highway
LaPlace, LA 70068
(985) 652-9569

EXTENSION No. 1
STANTEC CONSULTING SERVICES INC.

This Agreement is made and entered into on this 25th day of September 2018, St. John the Baptist Parish Council, (hereinafter referred to as "PARISH"), represented by Natalie Robottom, Parish President, in accordance with the duly passed motion of the St. John the Baptist Parish Council, attached hereto, and Stantec Consulting Services Inc., 777 S. Harbour Island, Suite 600, Tampa Florida 33602, represented by Andrew Burnham, in accordance with the certificate of authority attached hereto, (hereinafter referred to as "CONTRACTOR"), do hereby enter into this Agreement under the following terms and conditions.

TERM OF AGREEMENT

The "Term of Agreement" Section of the original Agreement executed on December 27, 2017 provides that "the work required to complete all tasks shall terminate nine (9) months from the start date of this Agreement unless otherwise terminated per the termination clause or extended upon written mutual agreement between both parties."

Accordingly, the parties hereby agree to extend the original Agreement by twelve (12) months effective September 28, 2018 culminating with the Cost of Service Study. This agreement will terminate on September 27, 2019 unless extended upon written mutual agreement between both parties.

The Consultant will continue to address all outstanding items identified in Exhibit A: Scope of Work, for the not-to-exceed fee of \$65,950.00 described in Exhibit B: Pricing Schedule.

Except as set forth in this Extension, all terms and conditions not addressed herein shall remain as stated in the original Agreement dated December 27, 2017.

IN WITNESS WHEREOF, the parties have executed this Agreement as of this 25th day of September 2018.

(SIGNATURE PAGE TO FOLLOW)

WITNESS:

Dianna Schexnayder

PARISH:

ST. JOHN THE BAPTIST PARISH

By: Natalie Robottom

Natalie Robottom
Parish President

WITNESS:

[Signature]

CONTRACTOR:

STANTEC CONSULTING SERVICES, INC.

By: [Signature]

Andrew Burnham
Director, Management Consulting

Exhibit A:
Scope of Work

<u>Task</u>	<u>Description</u>
Task 1:	Project Initiation & Data Collection
Task 2:	Revenue Sufficiency Analysis & Financial Planning
Task 3:	Cost of Service Analysis for Water & Sewer
Task 4:	Rate Structure Analysis
Task 5:	Connection Fees & Miscellaneous Service Charges
Task 6:	Create and Execute a Public Information Plan
Task 7:	Deliverables, Reports and Presentations
Task 8:	Model Delivery and Training

Exhibit B:
Pricing Schedule

The following budget is based on the work described in Exhibit A: Scope of Work. The total number of hours shall not exceed 318 and the cost shall not exceed \$65,950.00. Invoices will be submitted based on the percentage of the project completed to date.

OFFICER'S CERTIFICATE
of
STANTEC CONSULTING SERVICES INC.
A NEW YORK, CORPORATION

I, the undersigned, do hereby certify that:

1. I am the duly elected and acting Assistant Secretary of **Stantec Consulting Services Inc.** a New York corporation (the "**Corporation**").
2. On June 15, 2018, the following resolution was adopted by the Corporation's Board of Directors:

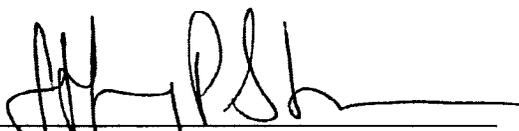
BE IT RESOLVED THAT:

1. the Corporation hereby adopts the Operating and Signing Authority Policies, as modified or amended from time to time, of Stantec Inc.
 2. execution of any documents for and on behalf of the Corporation shall be governed by the Operating and Signing Authority Policies, as modified or amended from time to time, of Stantec Inc.;
 3. the Secretary or any of the Corporate Counsels of the Corporation be authorized, empowered and directed from time to time as required to facilitate the execution of contracts or submission of proposals, to sign, and to seal with the Corporate Seal, Certificates of the foregoing action evidencing the authority delegated in the Operating and Signing Authority Policies, as amended from time to time, of Stantec Inc.
3. **Andrew Burnham** is a Director, Management-Consulting of the Corporation, and in that capacity is duly authorized to sign proposals and enter into agreements for professional services in accordance with the Corporation's Operating and Signing Authority Policies in connection with the following project:

Parish of St. John the Baptist

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Corporation, this 28th day of August, 2018





Jeffrey R. Stone,
Assistant Secretary

RESOLUTIONS OF THE DIRECTORS OF
STANTEC CONSULTING SERVICES INC.
PASSED AND ADOPTED BY THE DIRECTORS
THIS 15th DAY OF JUNE, 2018

The undersigned, being all the directors of Stantec Consulting Services Inc. (the "**Corporation**"), hereby consent to the adoption of the following resolutions in lieu of holding a regular Board of Directors' meeting.

WHEREAS, from time to time the Corporation is required to provide evidence that certain individual employees have been authorized and empowered by the Board to sign contracts or proposals on behalf of the Corporation; and

WHEREAS, the Corporation and its affiliated companies have developed, published and operate utilizing the Signing Authority Policy, as modified and amended from time to time, of Stantec Inc., which includes authority to sign contracts and proposals on behalf of the Corporation.

BE IT RESOLVED THAT:

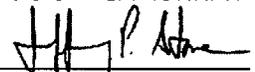
1. the Corporation hereby adopts the Signing Authority Policy, as modified or amended from time to time, of Stantec Inc.
2. execution of any documents for and on behalf of the Corporation shall be governed by the Signing Authority Policy, as modified or amended from time to time, of Stantec Inc.;
3. the Secretary or any of the Corporate Counsels of the Corporation be authorized, empowered and directed from time to time as required to facilitate the execution of contracts or submission of proposals, to sign, and to seal with the Corporate Seal, Certificates of the foregoing action evidencing the authority delegated in the Signing Authority Policy, as amended from time to time, of Stantec Inc.

This action may be signed in one or more counterparts, each of which shall be deemed an original and all of which shall constitute one instrument. Each director may execute this resolution in electronic format, either by facsimile or portable document format (PDF) and delivery of such executed document shall be proof of execution by the director thereto. This action shall be filed with the minutes of the proceedings of the Board of Directors and shall be effective as of the date set forth above.

THE UNDERSIGNED, being all of the directors of the Corporation entitled to attend and vote at a meeting of the directors of the Corporation, do hereby consent to and approve of the foregoing resolutions in writing as evidenced by their signatures hereto on the day and year first above written.



SCOTT L. MURRAY



JEFFREY P. STONE



ST. JOHN THE BAPTIST PARISH COUNCIL

1805 West Airline Hwy.
LaPlace, Louisiana 70068
Office 985-652-1702
Fax 985-652-1700

September 26th, 2018

Division A
Larry Sorapuru, Jr.
502 Hwy. 18 River Road
Edgard, LA 70049
Cell 504-218-9049

Natalie Robottom, Parish President
ST. JOHN THE BAPTIST PARISH
1801 W. Airline Hwy.
LaPlace, LA 70068

Division B
Jaclyn S. Hotard
1805 W. Airline Hwy.
LaPlace, LA 70068
Office 985-652-1702

Dear Mrs. Robottom:

District I
Kurt Becnel
5605 Hwy. 18 River Road
Town of Wallace
Vacherie, LA 70090
Cell 504-330-6338

Please be advised of the following motion, which the St. John the Baptist Parish Council adopted at a meeting held on Tuesday, September 25th, 2018.

District II
Julia Remondet
1805 W. Airline Hwy.
LaPlace, LA 70068
Cell 504-330-7739

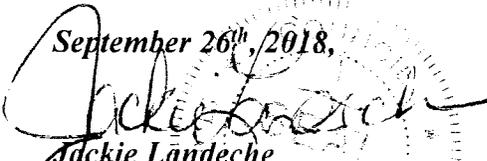
“Councilman Snyder moved and Councilwoman Remondet seconded the motion to grant administration authorization to execute a time extension with Stantec Consulting Services, Inc. The motion passed with Councilwoman Hotard absent.”

District III
Lennix Mader, Jr.
P.O. Box 2617
Reserve, LA 70084
Cell 985-379-6188

CERTIFICATION

I, Jackie Landeche, Secretary of the St. John the Baptist Parish Council do hereby certify that the above is a true and correct copy of a motion adopted by said body on the 25th day of September, 2018.

District IV
Marvin Perrilloux
2108 Golfview
LaPlace, LA 70068
Cell 985-379-6168

September 26th, 2018,

Jackie Landeche
Council Secretary
St. John the Baptist Parish Council

District V
Michael P. Wright
1805 W. Airline Hwy.
LaPlace, LA 70068
Cell 504-717-3936

District VI
Larry Snyder
1936 Cambridge Drive
LaPlace, LA 70068
Cell 985-379-6061

District VII
Thomas Malik
1805 W. Airline Hwy.
LaPlace, LA 70068
Cell 504-402-0302