



# ST. JOHN

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## THE BAPTIST PARISH

1801 W. Airline Highway  
LaPlace, LA 70068  
(985) 652-9569

**PROFESSIONAL SERVICES AGREEMENT**  
**BETWEEN**  
**ST JOHN THE BAPTIST PARISH**  
**AND**  
**PROFESSIONAL ENGINEERING CONSULTANTS CORPORATION**  
**ST. JOHN THE BAPTIST PARISH MAIN WASTEWATER PUMP STATION**

This Agreement is made and entered into on this 29th day of November, 2016, **St. John the Baptist Parish Council**, (hereinafter referred to as "**PARISH**") represented by Natalie Robottom, Parish President, and **Professional Engineering Consultants Corporation** (hereinafter referred to as "**ENGINEER**"), do hereby enter into this "Agreement" under the following terms and conditions.

#### **SCOPE OF SERVICES**

The services to be performed by Engineer for Parish under this Agreement ("Services") are set out in Exhibit A (Statement of Work), incorporated herein by reference. The Services are to be performed in support of the project identified in **Exhibit A: Statement of Work**.

#### **PAYMENT TERMS**

In consideration of the services described above, Parish hereby agrees to provide compensation to the Engineer in accordance with its fee schedule listed in **Exhibit B: Pricing Schedule**.

All payments must be approved by **the Director of Utilities**, hereinafter referred to as DIRECTOR, and all deliverables, etc. shall be submitted to him and all approvals and administration of this contract shall be through him.

#### **INSURANCE**

Engineer shall meet or exceed the Parish's Insurance Requirements as listed in **Exhibit C: Insurance Requirements**.

#### **TERMS AND CONDITIONS**

Engineer hereby agrees to the **Terms and Conditions**, as stated in **Exhibit D: Terms and Conditions** and acknowledges that they shall control when there is a discrepancy.

#### **MONITORING PLAN**

This Contract shall be monitored by the **Director of Public Utilities** as plans are developed. The

monitoring plan will include a review of the services delineated in Exhibit A: Statement of Work to ensure completion, a review of invoices for accuracy prior to reimbursement of services, etc. The Engineer shall submit a monthly summary of activities in accordance with the attached statement of work.

#### **TAXES**

Engineer hereby agrees that the responsibility for payment of taxes from the funds thus received under this Contract and/or legislative appropriation shall be engineer's obligation. Engineer is required to provide a completed W-9 form prior to commencement of work.

#### **TERMINATION FOR CAUSE**

Parish may terminate this Contract for cause based upon the failure of the Engineer to comply with the terms and/or conditions of this Contract, provided that Parish shall give the Engineer written notice specifying the Engineer's failure.

#### **TERMINATION FOR CONVENIENCE**

Parish may terminate this Contract at any time by giving thirty (30) days written notice to the Engineer. The Engineer shall be entitled to payment for deliverables in progress, to the extent work has been performed satisfactorily.

#### **OWNERSHIP**

All records, reports, documents, and other material delivered or transmitted to Engineer by Parish shall remain the property of Parish, and shall be returned by Engineer to Parish, at Engineer's expense, at termination or expiration of this Contract. Copies of all records, reports, documents, or other material related to this Contract and/or obtained or prepared by Engineer in connection with the performance of the services in which contract fees have been paid for herein shall become the property of Parish, and shall, upon request, be returned by Engineer to Parish, at Engineer's expense, at termination or expiration of this Contract.

#### **NON-ASSIGNABILITY**

Engineer shall not assign any interest in this Contract by assignment, transfer, or novation, without prior written consent of Parish. This provision shall not be construed to prohibit the Engineer from assigning its bank, trust company, or other financial institution any money due or to become due from approved contracts without such prior written consent. Notice of any such assignment or transfer shall be furnished promptly to Parish.

#### **AUDITORS**

It is hereby agreed that Parish shall have the option of auditing all accounts of Engineer which relate to this Contract.

#### **TERM OF CONTRACT**

This agreement shall automatically terminate upon satisfactory completion of all services and obligations described herein, unless extended by amendment.

**NOTICE TO PROCEED**

The DIRECTOR shall notify the ENGINEER in writing to undertake the services stated in EXHIBIT A: STATEMENT OF WORK, and the ENGINEER shall commence the services within ten (10) days after receipt of such notification.

**INDEMNITY**

To the fullest extent permitted by law, Engineer shall indemnify and hold harmless the Parish and all of its Agents and Employees, from and against all damages, losses and expenses, including but not limited to attorney's fees (when considered damages recoverable by law), arising out of or resulting from performance of the work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the work itself) including loss of use resulting therefrom, but only to the extent caused in whole or in part by negligent acts or omissions of Engineer.

**GENERAL CONDITIONS**

The ENGINEER shall, at all times during the term of this contract, maintain a valid Louisiana Engineering License.

The professional and technical adequacy and accuracy of documents, and other work products furnished under this AGREEMENT will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession.

It is understood and agreed by the parties hereto that the ENGINEER is entering into this agreement in the capacity of an independent Engineer. While in the performance of services or carrying out other obligations under this agreement, the ENGINEER shall be acting in the capacity of independent Engineers and not as employees of St. John the Baptist Parish. The PARISH shall not be obliged to any person, firm or corporation for any obligations of the ENGINEER arising from the performance of their services under this agreement. The ENGINEER shall be authorized to represent the PARISH with respect to services being performed, dealings with other agencies, and administration and control of construction contracts as intended by the provisions of SECTION 2 hereof.

The ENGINEER warrants that he has not employed or retained any company or person, other than a bona-fide employee working solely for the consultant, to solicit or secure this contract, and that they have not paid or agreed to pay any company or person, other than bona-fide employees working solely for the consultant, any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this contract. For breach or violation of this warranty, the PARISH shall have the right to annul this contract without liability.

This agreement shall be binding upon the successors and assigns for the parties hereto. This agreement being for the personal services of the ENGINEER, shall not be assigned or subcontracted in whole or in part by the ENGINEER as to the services to be performed hereunder without the written consent of the PARISH.

This agreement represents the entire Agreement between PARISH and ENGINEER. This Agreement may be amended only by authority of St. John the Baptist Parish and in writing, signed by both PARISH and ENGINEER.

This agreement shall be deemed to be a contract made under the laws of the State of Louisiana, and for all purposes shall be interpreted in its entirety in accordance with the laws of said State. The ENGINEER hereby agrees and consents to the jurisdiction of the courts of the State of Louisiana over its person.

**SEVERABILITY CLAUSE**

If any one or more of the provisions contained in this Contract shall, for any reasons, be held to be invalid, illegal or unenforceable, in whole or in part, such invalidity, illegality, or unenforceability shall not affect any other provisions of this Contract, and in such an event, this Contract shall be construed as if such invalid, illegal, or unenforceable provisions had never been contained herein.

**NOTICES**

All notices or demands required to be given, pursuant to the terms of this Contract, shall be given to the other party in writing, delivered in person, sent by facsimile transmission, deposited in the United States mail, first class postage prepaid, registered or certified mail, return receipt requested or deposited with any commercial air courier or express service at the addresses set forth below, by acknowledged e-mail, or to such other address or written form of communication as the parties may substitute by written notice, by giving at least 7 days notice of such change.

<b>If to Parish:</b>	<b>If to Engineer:</b>
ATTN: Parish President St. John the Baptist Parish 1801 W. Airline Hwy. LaPlace, Louisiana 70068	ATTN: Tony Arikol, P.E. Professional Engineering Consultants Corporation 7600 Innovation Park Drive Baton Rouge, LA 70820

**EXCLUSIONS**

Pursuant to Louisiana Revised Statute 38:2227, must certify that he has not been convicted of, or has not entered into a plea of guilty or nolo contendere to public bribery, corrupt influencing, extortion, money laundering or their equivalent federal crimes. Engineer must further certify that he has not been convicted of, or has not entered into a plea of guilty or nolo contendere to theft, identity theft, theft of a business record, false accounting, issuing worthless checks, bank fraud, forgery, Engineers' misapplication of payments, malfeasance in office, or their equivalent federal crimes within the (5) five years prior to submitting the proposal.

**NON-SOLICITATION AND UNEMPLOYMENT AFFIDAVIT**

Pursuant to Louisiana Revised Statute 38:2224 and Louisiana Revised Statute 23:1726(B), Engineer must certify that neither he, nor anyone acting on behalf of Engineer, either directly or indirectly, employed, paid nor promised any gift, consideration or commission to any person or legal entity to procure or assist

in procuring this contract, other than persons regularly employed by Engineer. Engineer further affirms that no part of the contract price was paid or will be paid to any person, firm, association, or other organization for soliciting this contract, other than payment to person regularly employed by Engineer in the regular course of their employment duties for Engineer. Engineer further agrees that it will continue to properly classify each employee for unemployment compliance purposes.

**E-VERIFY PROGRAM**

Pursuant to Louisiana Revised Statute 38:2212.10, engineer must certify that it and each individual, firm or corporation associated with it and engaged in the physical performance of services in the State of Louisiana, under a contract with Saint John the Baptist Parish has registered with, is participating in, and shall continue to participate in a federal work authorization program designated as such under the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, as amended, which is operated by the United States Department of Homeland Security, known as the "E-Verify" program. Engineer must verify the legal status of all existing and new employees in the State of Louisiana by attesting herein that each is a citizen of the United States or legal aliens as defined by now effective immigration laws of the United States of America.

**DISCRIMINATION CLAUSE**

The Engineer agrees to abide by the requirements of the following as applicable: Title VI of the Civil Rights Act of 1964 and Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972, Federal Executive Order 11246 as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, the Fair Housing Act of 1968 as amended, and Engineer agrees to abide by the requirements of the Americans with Disabilities Act of 1990.

This agreement is executed in four (4) Originals.

**THUS DONE AND SIGNED AT** LaPlace, Louisiana on the day, month and year first written above.

**IN WITNESS WHEREOF**, the parties have executed this Agreement as of this 29<sup>th</sup> day of November 2016.

WITNESSES

R. Grooms

Deanna Schesmyder

ST JOHN THE BAPTIST PARISH

BY Natalie Robottom

Natalie Robottom  
Parish President

PROFESSIONAL ENGINEERING CONSULTANTS  
CORPORATION

Sherald W. Boy

Deidre Dent

BY Tony Ayikol

Tony Ayikol, P.E.  
President

**Exhibit A**  
**STATEMENT OF WORK**

**SERVICES**

The ENGINEER shall provide all basic services required to complete the project including the necessary services described herein or usually implied as a prerequisite for performance of the services whether or not specifically mentioned in this agreement, including attendance by the ENGINEER at project meetings.

**ST. JOHN THE BAPTIST PARISH MAIN WASTEWATER PUMP STATION**

**A. TASK 1 – QUALITY ASSURANCE PROJECT PLAN:**

1. Develop the Quality Assurance Project Plan (QAPP) which describes the activities of the project and outlines the methods to be implemented for quality assurance of data collected and generated for the project. Quality assurance measures for data generated from the topographic survey and pump station design will be described in the QAPP.

**B. TASK 2 – TOPOGRAPHIC SURVEY:**

1. Topographic survey will be performed by field crew and personnel to determine the existing conditions at the main wastewater pump station. Topographic survey will be provided to the design engineer to be used as the basis of design of the rehabilitation of the pump station.

**C. TASK 3 – PRELIMINARY DESIGN PHASE:**

1. Prepare preliminary engineering plans which demonstrate the concept and layout of the piping improvements.
2. The preliminary design submittal will include all sheets necessary to depict the major elements of work and a set of preliminary technical specifications.
3. Prepare a preliminary construction cost estimate outlining all expected items of work and current unit prices for these items.
4. A technical review meeting will be held at the preliminary design phase following review of the preliminary submittal by St. John Parish.
5. Comments from the technical review meeting will be incorporated into the final design phase.

**D. TASK 4 – FINAL DESIGN PHASE:**

1. Prepare final plans and specifications and opinion of probable construction cost.
2. Submittals will include a 95% and 100% submittal.
3. The 95% design submittal will include all sheets and technical specifications. An updated opinion of probable construction cost will be provided.
4. A technical review meeting will be held at the 95% design phase following

- review of the 95% submittal by St. John Parish.
5. Comments from the technical review meeting will be incorporated into the 100% final design.
  6. The 100% final design submittal will include plans and specifications signed and stamped by a professional civil engineer along with a final opinion of probable construction cost.

### **DOCUMENTS**

The ENGINEER shall furnish to the DIRECTOR three (3) hard copies and one (1) electronic Preliminary Design Submittal for review and three (3) hard copies and one (1) electronic copy of the Final Design Submittal for review.

All Data collected by the ENGINEER and all documents, notes, drawings, tracings, and files shall remain the property of the ENGINEER except as otherwise provided in SECTION 10 of this Agreement. The ENGINEER shall furnish to the DIRECTOR copies of any project documents requested by the DIRECTOR. The PARISH shall furnish without charge all information which the PARISH now has in its files which may be of use to the ENGINEER.

### **SUPPLEMENTARY SERVICES**

The ENGINEER shall provide, when requested in writing by the DIRECTOR, supplementary services not included in the basic services.

Such supplementary services shall include the following:

- A. Laboratory inspection of materials and equipment.
- B. Right-of-way, easement and property acquisition surveys, plats, maps and documents.
- C. Any major revisions, for which the ENGINEER is not responsible, that are authorized by ST. JOHN PARISH after the completion and approval of either the preliminary or final plans and specifications.
- D. Serving as an expert witness in connection with court proceedings.
- E. Preparation of Environmental Assessment documents.

The compensation to the ENGINEER for the above supplemental services, when performed by the ENGINEER's forces, shall be in the form of a lump sum which is mutually agreeable to the PARISH and to the ENGINEER.

If the parties hereto are unable to agree on the basis of such additional work, the ENGINEER shall be paid in accordance with the rate schedule established in Attachment A to this contract. In each case, the work is to be initiated only upon receipt of a written work order from the DIRECTOR, which must include the scope of work and a maximum fee that can be charged.

All invoices submitted covering services rendered on an hourly basis shall include time sheets showing actual hours worked by each individual, their classifications and a brief description of the work performed. All other supplemental services shall be invoiced monthly according to percentage of work

completed.

Payments to the ENGINEER for Supplementary Services shall be made monthly upon presentation of the invoice for work performed during the preceding month.

**EXHIBIT B**  
**PRICING SCHEDULE**

**PAYMENTS**

For all services outlined in EXHIBIT A: STATEMENT OF WORK St. John the Baptist Parish Lions Water Treatment Plant Piping Improvement Project, except those in SUPPLEMENTARY SERVICES, the PARISH shall pay the ENGINEER a fixed engineering fee of \$71,690.00 as negotiated and agreed upon by both parties.

For each task in EXHIBIT A: STATEMENT OF WORK and any other services required for this project, the work is to be initiated only upon receipt of a written Notice to Proceed from the DIRECTOR which must include the scope of work and a maximum fee which can be charged. The maximum cumulative fee that can be charged for all work on this contract, including the work performed under SUPPLEMENTARY SERVICES, shall not exceed \$71,690.00, unless increased by contract amendment.

Payment to the ENGINEER shall be made upon completion of each task or as a percentage complete for each task prorated as follows:

**SERVICES**

Compensation for Basic Services – for work associated with the basic services of this project which includes all lump sum tasks below, the estimated fee is based on the cost estimate of the project in accordance with ordinance 05-16. Actual fees to be based on said fee curve and actual bid price received for the project. For work associated with sub-consultant or supplemental services which includes all not to exceed tasks below, the fee is based on a not to exceed budget for these tasks. A breakdown of the total fee is detailed below.

Fixed Engineering Fee: \$71,690.00

Task 1 – Quality Assurance Project Plan (Lump Sum)	<u>\$5,410.00</u>
Task 2 – Topographic Survey (Lump Sum)	<u>\$10,000.00*</u>
Task 3 – Preliminary Design (Lump Sum)	<u>\$20,100.00***</u>
Task 4 – Final Design (Lump Sum)	<u>\$36,180.00***</u>

\*Work to be completed by a sub-consultant. A prime consultant mark up of 10% on the sub-consultants invoice will be allowed as a sub-consultant management fee on these tasks.

\*\*\*Fees were based on 8.04% of the \$1,000,000.00 construction cost estimate per St. John Parish Council Ordinance 05-16 for Basic Engineering Services.

FUNDS

Payment to the ENGINEER under this contract shall be contingent upon the availability of funds as identified in the Council approval authorizing the contract terms. This agreement is funded through a FY 16 Pontchartrain Restoration Program Grant.

**EXHIBIT C**  
**INSURANCE REQUIREMENTS**  
**St. John the Baptist Parish Council**  
**1801 West Airline Highway**  
**LaPlace, LA 70068**

ENGINEER shall obtain, pay for and keep in force, at its own expense, minimum insurance effective in all localities where Engineer may perform the work hereunder, with such carriers as shall be acceptable to Council:

A) Statutory Workman's Compensation covering all state and local requirements and Employer's Liability Insurance covering all persons employed by Engineer in connection with this agreement.

The limits for "A" above shall be not less than:

- 1) Employer's liability limits of \$1,000,000/\$1,000,000/\$1,000,000
- 2) Some contracts may require USL&H or maritime coverage. This should be verified with Insurance Dept./Legal Dept.
- 3) **WAIVER OF SUBROGATION in favor of St. John the Baptist Parish Council shall be included on certificate.**
- 4) No excluded classes of personnel or employees shall be allowed on Council's premises.

B) Commercial General Liability, including:

- 1) Contractual liability assumed by this agreement
- 2) Parish's and Engineer's Protective Liability (if Engineer is a General Engineer)
- 3) Personal and advertising liability
- 4) Completed operations
- 5) Medical payments

The limits for "B" above shall not be less than:

- 1) \$1,000,000 each occurrence limit
- 2) \$2,000,000 general aggregate limit other than products — completed operations
- 3) \$1,000,000 personal and advertising injury limit
- 4) \$1,000,000 products/completed operations aggregate limit
- 5) \$50,000 fire damage limit
- 6) \$5,000 medical expense limit (desirable but not mandatory)
- 7) \$1,000,000 CSL each occurrence WITH NO annual aggregate will be acceptable in lieu of 1 + 2 above. Must include BFCGL endorsement.
- 8) **St. John the Baptist Parish Council will be NAMED as additional insured and WAIVER OF SUBROGATION in favor of St. John the Baptist Parish Council shall be included on the certificate.**
- 9) Some contracts may require Protection and Indemnity coverage. This should be verified with Insurance Dept./Legal Dept.

C) Comprehensive Automobile Liability covering all owned, hired and other non-owned vehicles

of the ENGINEER.

The limits for "C" above shall not be less than:

- 1) \$1,000,000 CSL
- 2) **St. John the Baptist Parish Council will be NAMED as additional insured and WAIVER OF SUBROGATION in favor of St. John the Baptist Parish Council shall be included on the certificate.**

D) Professional Liability Insurance covering the Wrongful Acts of those professional firms and individuals performing services for St. John the Baptist Parish. Certain classifications of service providers will be required to provide evidence of Professional Liability Insurance. Examples of these providers include but are not limited to: Professional Engineers, Architects, Land Surveyors, Attorneys, and IT Consultants.

The limits for "D" above shall not be less than:

- 1) \$1,000,000.00
- 2) **WAIVER OF SUBROGATION in favor of St. John the Baptist Parish Council shall be included on the certificate.**

**OTHER SPECIFIC COVERAGES RELATED TO THE TASK BEING PERFORMED MAY BE REQUIRED.**

#### **CERTIFICATES**

Prior to starting the work, the CONSULTANT shall deliver to the Director of Purchasing & Procurement, 1801 West Airline Highway, LaPlace, LA 70068 certificates evidencing that the insurance required is in effect. Such certificates shall provide that the Insurer shall give the PARISH thirty (30) days written notice of any material change in or cancellation of such insurance.

#### **LICENSE REQUIREMENTS**

When applicable, a current St. John the Baptist Parish Occupational License is to be maintained during the duration of this Contract. Yearly, a copy of such license shall be provided to the Director of Purchasing.

When applicable, a current Louisiana State Engineer's License should be furnished. W-9 Form is to be furnished prior to work being issued.

**ATTACHMENT A  
STANDARD HOURLY RATES SCHEDULE**

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**A. Standard Hourly Rates**

1. Standard Hourly Rates are set forth in this Attachment A and include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit.

2. The Standard Hourly Rates will be adjusted annually to reflect equitable changes in the compensation payable to Engineer.

3. The Standard Hourly Rates apply only as specified in Section 4 – Supplementary Services of the Agreement.

**B. Schedule**

Hourly rates for services performed on or after the date of the Agreement are:

Category	Billing Rate
Principal-----	\$ 170.00
Project Manager-----	\$ 160.00
Lead Engineer -----	\$ 150.00
Associate Engineer-----	\$ 110.00
Admin/Clerical -----	\$ 55.00
CAD Technician -----	\$ 70.00
Resident Project Representative -----	\$ 60.00

The above hourly billing rates may be updated no more than once per year from the date of execution of this agreement.



# CERTIFICATE OF LIABILITY INSURANCE

PROFE-7

OP ID: JD

DATE (MM/DD/YYYY)

12/05/16

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Blumberg and Associates, Inc. P. O. Box 82030 Baton Rouge, LA 70884 John S. Daly		225-767-1442 225-767-0806	<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b> <b>E-MAIL ADDRESS:</b>	<b>FAX (A/C, No):</b>
<b>INSURED</b> Professional Engineering Consultants Corp. Professional Engineering Consultants, LLC; PEC Properties, LLC 7600 Innovation Park Drive Baton Rouge, LA 70820		<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
		<b>INSURER A : Continental Casualty Company</b>		<b>20443</b>
		<b>INSURER B : Valley Forge Insurance Co.</b>		<b>20508</b>
		<b>INSURER C : Transportation Insurance Co.</b>		<b>20494</b>
		<b>INSURER D :</b>		
		<b>INSURER E :</b>		
		<b>INSURER F :</b>		

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

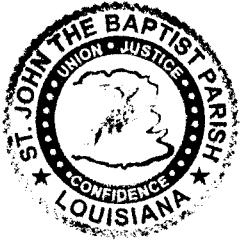
INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC			2091434693	09/21/16	09/21/17	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Emp Ben. \$ 1,000,000
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			4026683138	09/21/16	09/21/17	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			2093614382	09/21/16	09/21/17	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	6043440913	09/21/16	09/21/17	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	<b>PROFESSIONAL LIAB.</b>			AEH591863824	09/21/16	09/21/17	Per Claim 2,000,000 Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 Certificate holder is an additional insured on the GL policy and granted a waiver of subrogation on the GL & WC policies if required by written contract.

**CERTIFICATE HOLDER****CANCELLATION**

STJO001  St. John the Baptist Parish Council 1801 West Airline Hwy. LaPlace, LA 70068	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE John S. Daly
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## ST. JOHN THE BAPTIST PARISH COUNCIL

1805 West Airline Hwy.  
LaPlace, Louisiana 70068  
Office 985-652-1702  
Fax 985-652-1700

November 23<sup>rd</sup>, 2016

*Division A*

Larry Sorapuru, Jr.  
502 Hwy. 18 River Road  
Edgard, LA 70049  
Cell 504-218-9049

**Natalie Robottom, Parish President**

**ST. JOHN THE BAPTIST PARISH**

**1801 W. Airline Hwy.**

**LaPlace, LA 70068**

*Division B*

Jaelyn S. Hotard  
1805 W. Airline Hwy.  
LaPlace, LA 70068  
Office 985-652-1702

**Dear Mrs. Robottom:**

**Please be advised of the following motion, which the St. John the Baptist Parish Council adopted at a meeting held on Tuesday, November 22<sup>nd</sup>, 2016.**

*District I*

Kurt Beemel  
5605 Hwy. 18 River Road  
Town of Wallace  
Vacherie, LA 70090  
Cell 504-330-6338

**“Councilman Wright moved and Councilman Perrilloux seconded the motion to grant administration authorization to enter into an agreement with Professional Engineering Consultants, Inc. (PEC) for engineering services for the LaPlace Main Lift Station (Parish Building). The motion passed unanimously.”**

*District II*

Julia Remondet  
1805 W. Airline Hwy.  
LaPlace, LA 70068  
Cell 504-330-7739

### CERTIFICATION

*District III*

Lemix Madere, Jr.  
P.O. Box 2617  
Reserve, LA 70084  
Cell 985-379-6188

**I, Jackie Landeche, Secretary of the St. John the Baptist Parish Council do hereby certify that the above is a true and correct copy of a motion adopted by said body on the 22<sup>nd</sup> day of November, 2016.**

*District IV*

Marvin Perrilloux  
2108 Golfview  
LaPlace, LA 70068  
Cell 985-379-6168

November 23<sup>rd</sup>, 2016

Jackie Landeche

Council Secretary

St. John the Baptist Parish Council



*District V*

Michael P. Wright  
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