



# ST. JOHN

THE BAPTIST PARISH

1811 W. Airline Highway  
LaPlace, LA 70068  
(985) 652-9569



ST JOHN THE BAPTIST PARISH  
ELIANA DEFRANCESCH Clerk of Court  
I certify that this is a true copy of the  
original filing that was recorded on:  
07/30/2020 10:35AM  
373729- MO

*Demetrius Fuller 87070*

## PROFESSIONAL SERVICES AGREEMENT

BETWEEN

ST JOHN THE BAPTIST PARISH

AND

PRINCIPAL ENGINEERING, INC.

## WATER STORAGE TANK INSPECTION & REHABILITATION PROGRAM

This Agreement is made and entered into on this 14<sup>th</sup> day of July, 2020 between **St. John the Baptist Parish Council**, (hereinafter referred to as "PARISH"), represented by Jaclyn Hotard, Parish President, and **Principal Engineering, Inc., 1011 N. Causeway Blvd., Suite 19, Mandeville, LA 70471, (985) 624-5001** represented by Henry I. DiFranco, Jr. (hereinafter referred to as "ENGINEER") do hereby enter into this "Agreement" under the following terms and conditions.

### SCOPE OF SERVICES

The services to be performed by Engineer for Parish under this Agreement ("Services") are set out in Exhibit A (Statement of Work), incorporated herein by reference. The Services are to be performed in support of the project identified in **Exhibit A: Statement of Work**.

### TERM OF AGREEMENT

This Agreement shall begin on July 15, 2020 and terminate three (3) years thereafter on July 15, 2023.

### AMENDMENT

This **Agreement** may be amended by written consent, executed by both parties and subject to approval by St. John the Baptist Parish Council.

### EXTENSION

The term of this **Agreement** may be extended for one (1) additional two (2) year term, by written agreement, executed by both **Parties** and subject to approval of the St. John the Baptist Parish Council.

### PAYMENT TERMS

In consideration of the services described above, Parish hereby agrees to provide compensation to the Engineer in accordance with its fee schedule listed in **Exhibit B: Pricing Schedule**.

All payments must be approved by the **Director of Utilities**, hereinafter called the DIRECTOR, and all deliverables, etc. shall be submitted to him and all approval and administration of this Agreement shall be through him.

### INSURANCE

Engineer shall meet or exceed the Parish's Insurance Requirements as listed in **Exhibit C: Insurance Requirements**.

## **MONITORING PLAN**

This Agreement shall be administered and monitored by the **Director of Utilities** as plans are developed. The monitoring plan will include a review of the services delineated in Exhibit A: Statement of Work to ensure completion, a review of invoices for accuracy prior to reimbursement of services, etc. The Engineer shall submit a monthly summary of activities in accordance with the attached statement of work.

## **TAXES**

Engineer hereby agrees that the responsibility for payment of taxes from the funds thus received under this Agreement and/or legislative appropriation shall be Engineer's obligation. Engineer is required to provide a completed W-9 form prior to commencement of work.

## **TERMINATION FOR CAUSE**

The **Parish** may terminate this **Agreement** for cause based upon the failure of the **Engineer** to comply with the terms and/or conditions of this **Agreement**, provided that **Parish** shall give the **Engineer** written notice specifying the **Engineer's** failure to perform and provide thirty (30) calendar days' notice, from mailing of the notice, to cure and/or remedy the stated non-compliance. This agreement shall terminate thirty (30) calendar days from the date the notice was mailed.

The **Engineer** may terminate this **Agreement** for cause based upon the failure of the **Parish** to comply with the terms and/or conditions of this **Agreement**, provided that the **Engineer** shall give the **Parish** written notice specifying the **Parish's** failure to perform and provide thirty (30) calendar days' notice, from mailing of the notice, to cure and/or remedy the stated non-compliance. This **Agreement** shall terminate thirty (30) calendar days from the date the notice was mailed.

Notwithstanding the above, the **Engineer** will not be relieved of liability to **Parish** for damages sustained by **Parish** by virtue of any breach of this **Agreement** by the **Engineer**, and **Parish** may withhold any payments to the **Engineer** for the purpose of setoff until such time as the exact amount of damages due **Parish** from the **Engineer** is determined.

## **TERMINATION FOR CONVENIENCE**

**Parish** may terminate this **Agreement** at any time by giving thirty (30) days written notice to the **Engineer** of its intent to terminate this **Agreement**. The **Engineer** shall be entitled to payment for deliverables in progress; to the extent work has been performed satisfactorily.

## **OWNERSHIP**

All records, reports, documents, and other material delivered or transmitted to Engineer by Parish shall remain the property of Parish, and shall be returned by Engineer to Parish, at Engineer's expense, at termination or expiration of this Agreement. Copies of all records, reports, documents, or other material related to this Agreement and/or obtained or prepared by Engineer in connection with the performance of the services in which contract fees have been paid for herein shall become the property of Parish, and shall, upon request, be returned by Engineer to Parish, at Engineer's expense, at termination or expiration of this Agreement.

## **NON-ASSIGNABILITY**

Engineer shall not assign any interest in this Agreement by assignment, transfer, or novation, without

prior written consent of Parish. This provision shall not be construed to prohibit the Engineer from assigning its bank, trust company, or other financial institution any money due or to become due from approved contracts without such prior written consent. Notice of any such assignment or transfer shall be furnished promptly to Parish.

#### **AUDITORS**

It is hereby agreed that Parish shall have the option of auditing all accounts of Engineer which relate to this Agreement.

#### **TERM OF CONTRACT**

The DIRECTOR shall notify the ENGINEER in writing to undertake the services stated in Exhibit A, and the ENGINEER shall commence the services within ten (10) days after receipt of such notification. The work required to complete all tasks shall automatically terminate upon satisfactory completion of all services and obligations described herein, unless extended by Amendment.

#### **NOTICE TO PROCEED**

The DIRECTOR shall notify the ENGINEER in writing to undertake the services stated in Exhibit A: Statement of Work, and the ENGINEER shall commence the services within ten (10) days after receipt of such notification.

#### **INDEMNITY**

To the fullest extent permitted by law, Engineer shall indemnify and hold harmless the Parish and all of its Agents and Employees, from and against all damages, losses and expenses, including but not limited to attorney's fees (when considered damages recoverable by law), arising out of a resulting from performance of the work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the work itself) including loss of use resulting therefrom, but only to the extent caused in whole or in part by negligent acts or omissions of Engineer.

#### **GENERAL CONDITIONS**

The ENGINEER shall, at all times during the term of this contract, maintain a valid Louisiana Engineering License.

The professional and technical adequacy and accuracy of documents, and other work products furnished under this AGREEMENT will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession.

It is understood and agreed by the parties hereto that the ENGINEER is entering into this agreement in the capacity of an independent Engineer. While in the performance of services or carrying out other obligations under this agreement, the ENGINEER shall be acting in the capacity of independent Engineers and not as employees of St. John the Baptist Parish. The OWNER shall not be obliged to any person, firm or corporation for any obligations of the ENGINEER arising from the performance of their services under this agreement. The ENGINEER shall be authorized to represent the OWNER with respect to services being performed, dealings with other agencies, and administration and control of construction contracts.

The ENGINEER warrants that he has not employed or retained any company or person, other than a bona-fide employee working solely for the ENGINEER, to solicit or secure this contract, and that they

have not paid or agreed to pay any company or person, other than bona-fide employees working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this contract. For breach or violation of this warranty, the OWNER shall have the right to annul this contract without liability.

This agreement shall be binding upon the successors and assigns for the parties hereto. This agreement being for the personal services of the ENGINEER, shall not be assigned or subcontracted in whole or in part by the ENGINEER as to the services to be performed hereunder without the written consent of the OWNER.

This agreement represents the entire Agreement between OWNER and ENGINEER. This Agreement may be amended only by authority of St. John the Baptist Parish and in writing, signed by both OWNER and ENGINEER.

This agreement shall be deemed to be a contract made under the laws of the State of Louisiana, and for all purposes shall be interpreted in its entirety in accordance with the laws of said State. The ENGINEER hereby agrees and consents to the jurisdiction of the courts of the State of Louisiana over its person.

#### **SEVERABILITY CLAUSE**

If any one or more of the provisions contained in this Agreement shall, for any reasons, be held to be invalid, illegal or unenforceable, in whole or in part, such invalidity, illegality, or unenforceability shall not affect any other provisions of this Agreement, and in such an event, this Agreement shall be construed as if such invalid, illegal, or unenforceable provisions had never been contained herein.

#### **VENUE**

This **Agreement** shall be governed by the laws of the State of Louisiana. Proper venue for any lawsuit arising under the terms of this **Agreement** shall be the Fortieth Judicial District Court, St. John the Baptist Parish and any appropriate Appellate therefrom. **Engineer** hereby agrees and consents to personal and/or *in rem* jurisdiction of the trial and appropriate Appellate courts.

#### **NOTICES**

All notices or demands required to be given, pursuant to the terms of this Agreement, shall be in writing and sent to the other party via United States certified mail, postage prepaid and signature required. Seven (7) calendar days written notice of change of address shall be sent to the other party by the manner stated above.

<b>If to Parish:</b>	<b>If to Engineer:</b>
ATTN: Jaclyn Hotard St. John the Baptist Parish 1801 W. Airline Hwy. LaPlace, Louisiana 70068	Principal Engineering, Inc. Attn: Andre C. Monnot, P.E. 1011 N. Causeway Blvd., Suite 19 Mandeville, LA 70471

**EXCLUSIONS**

Pursuant to Louisiana Revised Statute 38:2227, Engineer must certify that he has not been convicted of or has not entered into a plea of guilty or nolo contendere to public bribery, corrupt influencing, extortion, money laundering or their equivalent federal crimes. Engineer must further certify that he has not been convicted of, or has not entered into a plea of guilty or nolo contendere to theft, identity theft, theft of a business record, false accounting, issuing worthless checks, bank fraud, forgery, Engineers' misapplication of payments, malfeasance in office, or their equivalent federal crimes within the (5) five years prior to submitting the proposal.

**NON-SOLICITATION AND UNEMPLOYMENT AFFIDAVIT**

Pursuant to Louisiana Revised Statute 38:2224 and Louisiana Revised Statute 23:1726(B), Engineer must certify that neither he, nor anyone acting on behalf of Engineer, either directly or indirectly, employed, paid nor promised any gift, consideration or commission to any person or legal entity to procure or assist in procuring this contract, other than persons regularly employed by Engineer. Engineer further affirms that no part of the contract price was paid or will be paid to any person, firm, association, or other organization for soliciting this contract, other than payment to person regularly employed by Engineer in the regular course of their employment duties for Engineer. Engineer further agrees that it will continue to properly classify each employee for unemployment compliance purposes.

**E-VERIFY PROGRAM**

Pursuant to Louisiana Revised Statute 38:2212.10, Engineer must certify that it and each individual, firm or corporation associated with it and engaged in the physical performance of services in the State of Louisiana, under a contract with Saint John the Baptist Parish has registered with, is participating in, and shall continue to participate in a federal work authorization program designated as such under the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, as amended, which is operated by the United States Department of Homeland Security, known as the "E-Verify" program. Engineer must verify the legal status of all existing and new employees in the State of Louisiana by attesting herein that each is a citizen of the United States or legal aliens as defined by now effective immigration laws of the United States of America

**DISCRIMINATION CLAUSE**

The Engineer agrees to abide by the requirements of the following as applicable: Title VI of the Civil Rights Act of 1964 and Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972, Federal Executive Order 11246 as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, the Fair Housing Act of 1968 as amended, and Engineer agrees to abide by the requirements of the Americans with Disabilities Act of 1990.

**SIGNATURES ON FOLLOWING PAGE**

THUS DONE AND SIGNED AT LaPlace, Louisiana on the day, month and year first written on page one of this document.

WITNESS:

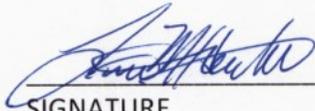


SIGNATURE

Deshanda Firmin

PRINT NAME

WITNESS:



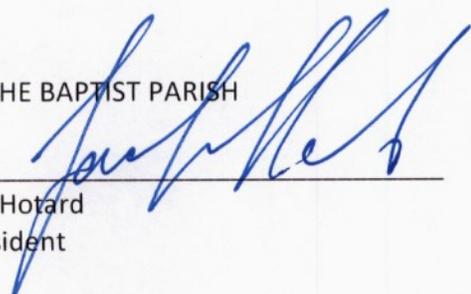
SIGNATURE

LISA M. HARTLINE

PRINT NAME

PARISH:

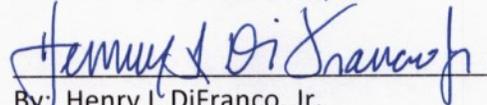
ST. JOHN THE BAPTIST PARISH



By: Jaclyn Hotard  
Parish President

ENGINEER:

PRINCIPAL ENGINEERING, INC



By: Henry I. DiFranco, Jr.  
President

**Exhibit A**  
**Statement of Work**

**SERVICES**

The ENGINEER shall provide all basic and supplemental services required to complete the project including the necessary services described herein or usually implied as a prerequisite for performance of the services whether or not specifically mentioned in this agreement, including attendance by the ENGINEER at project meetings.

**PROJECT DESCRIPTION**

The ENGINEER shall perform an inspection of 16 water storage tanks, document the condition and prepare a report of findings to include the recommended rehabilitation program and construction costs. Upon acceptance of the report of findings and recommendations, ENGINEER shall prepare engineering plans and specifications to rehabilitate the approved Water Tanks and other associated equipment as identified in the report of findings. The rehabilitation project shall be based on an approved Parish budget, funds available for construction and approval of the recommended priorities. Task 1 must be completed and approved by the Owner prior to moving into Task 2. Task 2 services must be identified and funded prior to the Owner issuing the notice to proceed with engineering plans and specifications.

**Task 1 – Inspection & Evaluation Phase (Supplemental Services) – ATTACHMENT B**

1. **Inspection & Existing Condition Report:** NACE-certified inspectors will inspect the tank interior and exterior coating integrity, condition, adhesion, and film thickness. Results of tests, general observations, and particular defects will be documented in a written report, including photographs. Recommended rehabilitative measures for each tank will be described. The Parish must provide access, drain tanks to the lowest possible level, and disinfect prior to returning to service.
2. **Rehabilitation Program Definition:** Using the Condition Report and individual rehabilitative measures identified, the tanks will be ranked in order of rehabilitation priority. Engineering, administration, and construction costs will be estimated. From the technical scope estimated costs, and available Parish budget, Principal Engineering will define a Rehabilitation Program and execution strategy, including construction contract scopes, contracting methods, schedules, and summary of any actions and costs necessary to complete the program. A written report will be submitted to the Parish.

**Task 2 – Preliminary Design Phase (Basic Services)**

1. Upon completion of Task 1, acceptance of the Evaluation Phase and contract amendment;
2. Prepare preliminary engineering plans which demonstrate the rehabilitation recommendations as identified in the report of findings.
3. The preliminary design submittal will include all sheets necessary to depict the major elements of work and a set of preliminary technical specifications.

**Exhibit B**  
**PRICE SCHEUDLE**

**PAYMENTS:**

For each task in Exhibit A and any other services required for this project, the work is to be initiated only upon receipt of written Notice to Proceed from the Director of Utilities.

For the services outlined in Exhibit A, the Owner shall pay the Engineer Basic and Supplemental Services as follows:

Task 1 – Inspection and Evaluation Phase:

1.	Inspection & Existing Condition Report	-	\$65,200.00 (Lump Sum)
2.	Rehabilitation Program Definition	-	\$20,000.00 (Lump Sum)

Task 2 through 8:

Compensation for Basic and Supplemental Services – for work associated with the basic services and resident project representation of this project the estimated fee shall be based on the final design construction cost estimate of the project (approved by the Parish in Task 1) and in accordance with **Parish Ordinance 05-16**.

Actual fees for design, and construction phase services of the project (Task 2, 3, 5, 6, 7 and 8) shall be originally based on said fee curve and adjusted based on the actual bid price received for the project to be presented in the form of an amendment for approval by the Parish upon completion of Task 1.

**FUNDS**

Payment to the Engineer under this contract shall be contingent upon availability of funds as identified in the Council approval authorizing the contract terms.

**EXHIBIT C**  
**Insurance Requirements**

**Engineer** shall obtain, pay for and keep in force, at its own expense, minimum insurance requirements effective in all localities where **Engineer** may perform the work hereunder, with such carriers as shall be acceptable to Council:

- A) Statutory Workman's Compensation covering all state and local requirements and Employer's Liability Insurance covering all persons employed by **Engineer** in connection with this **Agreement**.

The limits for "A" above shall be not less than:

1. Employer's liability limits of \$1,000,000/\$1,000,000/\$1,000,000.
2. Some contracts may require USL&H or maritime coverage. This should be verified with Insurance Department/Legal Department.
3. WAIVER OF SUBROGATION in favor of St. John the Baptist Parish Council should be indicated on certificate.
4. No excluded classes of personnel or employees shall be allowed on Council's premises.

- B) Commercial General Liability, including:

1. Contractual liability assumed by this agreement.
2. Owner's and **Engineer's** Protective Liability (if Engineer is a General Engineer).
3. Personal and advertising liability.
4. Completed operations.
5. Medical Payments.

The limits for "B" above shall not be less than:

1. \$1,000,000 each occurrence limit.
2. \$2,000,000 general aggregate limits other than products – completed operations.
3. \$1,000,000 personal and advertising injury limit.
4. \$1,000,000 products/completed operations aggregate limit.
5. \$50,000 fire damage limit.
6. \$5,000 medical expense limit (desirable but not mandatory).
7. \$1,000,000 CSL each occurrence WITH NO annual aggregate will be acceptable in lieu of 1+2 above. Must include BFCGL endorsement.
8. St. John the Baptist Parish Council will be NAMED as additional insured and WAIVER OF SUBROGATION in favor of St. John the Baptist Parish Council should be indicated on certificate.
9. Some contracts may require Protection and Indemnity coverage. This should be verified with Insurance Department /Legal Department.

- C) Comprehensive Automobile Liability covering all owned, hired and other non-owned vehicles of the Engineer.

The limits for "C" above shall not be less than:

1. \$1,000,000 CSL
2. St. John the Baptist Parish Council will be NAMED as additional insured and WAIVER OF SUBROGATION in favor of St. John the Baptist Parish Council should be included on certificate.

- D) Professional Liability with a minimum limit of \$1,000,000.

All required insurance certificates shall be submitted to the Director of Purchasing & Procurement within ten (10) days of provisional award. Failure to provide the insurance certificates within the time frame specified by the Parish shall be cause for the submittal to be rejected as non-responsive. Engineer shall maintain insurance in full force and effect during the entire period of performance under contract. Failure to do so shall be cause for termination of the contract. All policies must have a thirty (30) day non-cancellation clause giving the Parish thirty (30) days prior written notice in the event a policy is changed or canceled.

#### LICENSE REQUIREMENTS

When applicable, a current St. John the Baptist Parish Occupational License is to be maintained during the duration of this Contract. Yearly, a copy of such license shall be provided to the Director of Purchasing.

When applicable, a current Louisiana State Engineer's License should be furnished. W-9 Form is to be furnished prior to work being issued.

**ATTACHMENT A**  
**STANDARD HOURLY RATES SCHEDULE**

**A. STANDARD HOURLY RATES**

1. Standard Hourly Rates include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit.

2. The Standard Hourly Rates will be adjusted annually to reflect equitable changes in the compensation payable to Engineer.

3. The Standard Hourly Rates apply only as specified in Supplementary Services (NTE services) of the Agreement.

**B. SCHEDULE**

Hourly rates for services performed on or after the date of the Agreement are:

Category	Billing Rate
Principal-----	\$200
Project Manager -----	\$180
Lead Engineer -----	\$175
Associate Engineer -----	\$160
Admin/Clerical -----	\$75
CAD Technician -----	\$110
Resident Project Representative-----	\$85

The above hourly billing rates may be updated no more than once per year from the date of execution of this agreement.

**ATTACHMENT B**  
**EVALUATION AND INSPECTION**

In order to assist St. John the Baptist Parish with management of the 16 water tanks in active service, the Engineer shall define scope to inspect, document condition, and devise the recommended rehabilitation program.

**Background** In 2008, Principal Engineering completed inspection and program definition for the Parish's water storage tanks. Rehabilitation was accomplished in 4 construction contracts over the next 5 years. The contract groupings are summarized in the current tank inventory below:

**Rehabilitated in 2008 – 2013 Program**

*Priority 1 Contract*

Wallace	75K	Elevated
Lucy	50K	Elevated
Garyville	50K	Elevated
Edgard Plant (South)	500K	Ground
Courthouse	500K	Elevated

*Priority 2 Contract*

Edgard Plant (North)	100K	Ground
Lyons Plant (North)	500K	Ground
Lyons Plant (South)	500K	Ground
Ruddock Stn. 1 (West)	1.0M	Ground
Reserve	500K	Elevated

*Grant Fund Contracts*

Lyons Plant	250K	Ground
Ruddock Stn 3	500K	Ground

**Not Rehabilitated in 2008 -2013 Program**

Belle Terre	500K	Elevated
Ruddock Stn. 1 (East)	1.0M	Ground

**Constructed Since 2013**

Walnut	500K	Elevated
Ruddock Stn. 3	500K	Ground

Of the 12 tanks rehabilitated in the program, 11 were designed and administered by Principal. A record of construction cost, dates of work, and recommended 5-yr re-inspection dates are shown below.

**Priority I**

Tank	Const Cost	Approx Start Date	Approx Comp Date	Inspection Due*
Garyville 50K Elev	\$ 153,850.00	Mar-10	May-10	May-15
Lucy 75K Elev	\$ 151,750.00	Apr-10	Aug-10	Aug-15
Wallace 75K Elev	\$ 165,750.00	Aug-10	Nov-10	Nov-15
Edgard (S) 500K Grd	\$ 126,500.00	Sep-10	Nov-10	Nov-15
Courthouse 500K Elev	\$ 358,500.00	Oct-11	Feb-12	Feb-17

**Priority II & Grant**

Tank	Const Cost	Approx Start Date	Approx Comp Date	Inspection Due*
Edgard (N) 100K Grd	\$ 80,000.00	Aug-10	Sep-10	Sep-15
Ruddock Sta 1 (West) 1.0M Grd	\$ 172,000.00	Oct-10	Apr-11	Apr-16
Reserve 500K Elev	\$ 393,750.00	Nov-10	Dec-11	Dec-16
Lyons (N) 500K Grd	\$ 99,000.00	Jun-12	Mar-13	Mar-18
Lyons (S) 500K Grd	\$ 100,000.00	Oct-12	Mar-13	Mar-18
Ruddock Sta 3 500K Grd	\$ 108,439.00	Dec-10	Mar-11	Mar-16

**Sub-Task 1 – Inspection & Existing Condition Report** NACE-certified inspectors will inspect the tank interior and exterior coating integrity, condition, adhesion, and film thickness. Results of tests, general observations, and particular defects will be documented in a written report, including photographs. Recommended rehabilitative measures for each tank will be described. The Parish must provide access, drain tanks to the lowest possible level, and disinfect prior to returning to service. Task 1 Fee: \$65,200.00 (Lump Sum)

**Sub-Task 2 – Rehabilitation Program Definition** Using the Condition Report and individual rehabilitative measures identified, the tanks will be ranked in order of rehabilitation priority. Engineering, administration, and construction costs will be estimated. From the technical scope estimated costs, and available Parish budget, Principal Engineering will define a Rehabilitation Program and execution strategy, including construction contract scopes, contracting methods, schedules, and summary of any actions and costs necessary to complete the program. A written report will be submitted to the Parish. Task 2 Fee: \$20,000.00 (Lump Sum)

**CORPORATE RESOLUTION**  
(For Corporations Only)

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF  
Principal Engineering, Inc., INCORPORATED.

AT THE MEETING OF DIRECTORS OF Principal Engineering, INCORPORATED,  
DULY NOTICED AND HELD ON December 2<sup>nd</sup>, 2020, 19  
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT WAS:

RESOLVED. THAT Henry I. DiFranco, Jr., BE AND IS HEREBY APPOINTED, CONSTITUTED  
AND DESIGNATED AS AGENT AND ATTORNEY-IN-FACT OF THE CORPORATION WITH FULL POWER AND  
AUTHORITY TO ACT ON BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS  
AND TRANSACTIONS WITH THE PARISH OF ST. JOHN THE BAPTIST OR ANY OF ITS AGENCIES,  
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO THE EXECUTION OF ALL BIDS,  
PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES, CONTRACTS AND ACTS AND TO RECEIVE AND  
RECEIPT THEREFOR ALL PURCHASE ORDERS AND NOTICES ISSUED PURSUANT TO THE PROVISIONS OF  
ANY SUCH BID OR CONTRACT, THIS CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING AND  
ACCEPTING EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-FACT.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE AND CORRECT COPY OF AN EXCERPT OF THE MINUTES  
OF THE ABOVE DATED MEETING OF THE BOARD OF DIRECTORS OF SAID CORPORATION, AND THE SAME  
HAS NOT BE REVOKED OR RESCINDED.

Henry I. DiFranco, Jr. President  
Signature Title

6-28-2020  
DATE



# ST. JOHN THE BAPTIST PARISH COUNCIL

1811 West Airline Hwy.  
LaPlace, Louisiana 70068  
Office 985-652-1702  
Fax 985-652-1700

Division A  
Lennix Madere, Jr.  
P.O. Box 2617  
Reserve, LA 70084  
Cell 985-379-6188

July 15<sup>th</sup>, 2020

Division B  
Michael P. Wright  
1811 W. Airline Hwy.  
LaPlace, LA 70068  
Cell 504-717-3936

**Jaclyn Hotard, Parish President**  
**ST. JOHN THE BAPTIST PARISH**  
**1811 W. Airline Hwy.**  
**LaPlace, LA 70068**

District I  
Kurt Becnel  
5605 Hwy. 18 River Rd.  
Town of Wallace  
Vacherie, LA 70090  
Cell 504-330-6338

**Dear Mrs. Hotard:**

**Please be advised of the following motion, which the St. John the Baptist Parish Council adopted at a meeting held on Tuesday, July 14<sup>th</sup>, 2020.**

District II  
Warren Torres, Jr.  
1811 W. Airline Hwy.  
LaPlace, LA 70068  
Cell 504-444-4153

**“Councilwoman Duhe-Griffin moved and Councilwoman Houston seconded the motion to grant administration authorization to enter into a Professional Services Agreement with Principal Engineering, Inc. for the Water Storage Tank Inspection & Rehabilitation Program. The motion passed with Councilman Torres absent.”**

District III  
Tammy Houston  
1811 W. Airline Hwy.  
LaPlace, LA 70068  
Cell 504-444-3956

## CERTIFICATION

District IV  
Tyra Duhe-Griffin  
1811 W. Airline Hwy.  
LaPlace, LA 70068  
Cell 504-444-4177

**I, Jackie Landeche, Secretary of the St. John the Baptist Parish Council do hereby certify that the above is a true and correct copy of a motion adopted by said body on the 14<sup>th</sup> day of July, 2020.**

District V  
Robert J. Arcuri  
1811 W. Airline Hwy.  
LaPlace, LA 70068  
Cell 504-444-3167

July 15<sup>th</sup>, 2020  
  
**Jackie Landeche**  
**Council Secretary**  
**St. John the Baptist Parish Council**

District VI  
Tonia Schnyder  
1811 W. Airline Hwy.  
LaPlace, LA 70068  
Cell 504-444-4283

District VII  
Thomas Malik  
1811 W. Airline Hwy.  
LaPlace, LA 70068  
Cell 504-402-0302