

**Section (A) Office Information**

Office Number	Office Name	Phone #	Date
2280	New Orleans Branch	(504) 957-0011	08/18/2019

**Section (B) Billing Information**

Company Name	St John the Baptist Parish Council		
DBA			
Billing Address	1801 W. Airline Hwy		
City State Zip+4	LAPLACE	LA	70088
Contact Name	ACCTS PAYABLE	Phone	(986) 652-9569
Contact Title	AP	Fax	
Email Address	J.SONGY@STJOHN-LA.GOV	PO #	

**Section (C) Installation Information (if different from billing information)**

Company Name	St John the Baptist Parish Council		
Installation Address	1801 W. Airline Hwy		
City State Zip+4	LAPLACE	LA	70088
Contact Name	Janice Gauthier	Phone	(886) 652-9569
Contact Title	Purchasing	Fax	
Email Address	j.gauthier@stjohn-la.gov		
Main Post Office		PO 5-Digit Zip Code	

**Section (D) Products**

Qty	Model / Part Number	Description (Include Serial Number, if applicable)
1	IN700SHDS30	IN Series 700 Base w/ Mixed Size Feeder, Sealer, Drop Tray, Ink Cartridge, LAN Cable, INDS7 & INWP30

**Section (E) Lease Payment Information & Schedule**

Tax Status: <input type="checkbox"/> Taxable <input checked="" type="checkbox"/> Tax Exempt Certificate attached	Number of Months		Monthly Payment (Plus applicable taxes)
	First	63	\$434.59
Billing Frequency: <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Annually	Current Lease Number: <b>N14011610</b>		
Billing Method: <input checked="" type="checkbox"/> Standard	<input type="checkbox"/> ACH (Customer to submit authorization form)		

**Section (F) Postage Meter & Postage Funding Information**

Meter Model	IN700AJ	Machine Model	IN700SHDS30
Postage Funding Method:		Postage Funding Account:	
<input checked="" type="checkbox"/> Bill Me <input type="checkbox"/> Prepay by Check <input type="checkbox"/> ACH Debit (Submit customer authorization form)		<input checked="" type="checkbox"/> POC <input type="checkbox"/> TMS <input type="checkbox"/> New <input checked="" type="checkbox"/> Existing	
		Existing Account Number: <b>47478415</b>	

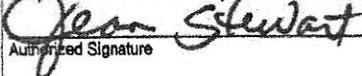
**Service Products (Check all that apply)**

- Online Postal Rates iMeter™ App (SP10)
- Online Postal Expense Manager iMeter™ App (SP20/NeoStats)
- Online E-Services iMeter™ App (SP30)
- NeoShip PLUS (EP70PLUS)
- NeoShip Install & User Guide (EP70GUIDES)
- RunMyMail     3G/4G Cell Service
- Maintenance - Standard     Automatic Ink Restocking
- Installation/Training
- Software Support for premise (non-cloud) solutions

**Section (G) Approval**

Existing customers who currently fund the Postage account by ACH Debit will not be converted to NeoFunds/TotalFunds unless initialed here \_\_\_\_\_.

This document consists of a Product Lease ("Lease") with MailFinance Inc.; and a Postage Meter Rental Agreement ("Rental Agreement"), Maintenance Agreement, and an Online Services and Software Agreement with Neopost USA Inc.; and a NeoFunds/TotalFunds Account Agreement with Mailroom Finance, Inc. Your signature constitutes an offer to enter into the Lease and, if applicable, the other agreements, and acknowledges that you have received, read, and agree to all applicable terms and conditions (version Commercial-Equipment-Lease-Terms-USPS-Direct-v4-18), which are also available at <https://www.neopost.com/terms/commercial-equipment-lease-terms-usps-direct-v4-18.pdf>, and that you are authorized to sign the agreements on behalf of the customer identified above. The applicable agreements will become binding on the companies identified above only after an authorized individual accepts your offer by signing below, or when the equipment is shipped to you.


 Authorized Signature   
 Jean Stewart, Purchasing Director
 Print Name and Title   
 9/16/19
 Date Accepted

Accepted by Neopost USA and its Affiliates \_\_\_\_\_ Date Accepted \_\_\_\_\_